DESCRIPTION

Advances in Integrative Medicine (AIMED) is an international peer-reviewed, evidence-based research and review journal that is multi-disciplinary within the fields of Integrative and Complementary Medicine.

The journal focuses on rigorous quantitative and qualitative research including systematic reviews, clinical trials and surveys, whilst also welcoming medical hypotheses and clinically-relevant articles and case studies disclosing practical learning tools for the consulting practitioner.

By promoting research and practice excellence in the field, and cross collaboration between relevant practitioner groups and associations, the journal aims to advance the practice of IM, identify areas for future research, and improve patient health outcomes.

International networking is encouraged through clinical innovation, the establishment of best practice and by providing opportunities for cooperation between organisations and communities.

AUDIENCE

Advances in Integrative Medicine aims to attract a wide expanse of professionals from both mainstream and complementary fields with the future potential for an ever expanding base of readership.

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GUIDE FOR AUTHORS

Introduction

*Advances in Integrative Medicine* (AIMED) provides a medium for the publication of articles on Integrative Medicine (IM) and related practice-oriented subject in the IM field. The scope of the journal is Integrative Medicine, its research and its clinical application. There will be sections inclusive of, but not restricted to - Integrative General Practice - Western Herbal Medicine - Clinical Nutrition - Naturopathy - Physical Therapies - Public Health - Law, Ethics and Policy - Clinical Pharmacy - Health Promotion and Preventative Medicine - and Environmental Medicine

**Types Of Papers Considered For Publication**

AIMED publishes Original Research, Reviews, Brief Reports, Long Reports, Medical Hypotheses, Case Reports, Book Reviews and a section devoted to Events, Conferences and Educational forums. In addition we publish Editorials and Commentaries on existing content with the journal.

Submissions should be accompanied by a short (up to three paragraphs) Cover letter explaining the suitability of your manuscript for publication in AIMED. All papers are subject to peer review.

1. **Editorials - 500 to 1,000 words**
   Authors who have ideas for editorials which address issues of substantive concern to the discipline, particularly those of a controversial nature or linked directly to forthcoming content in the journal, should contact the Editors in Chief via the editorial office.

2. **Original Research - up to 3,000 words** excluding references, tables, figures and figure legends
   Full papers reporting original research can be a maximum of 3000 words in length, although shorter papers are preferred.

3. **REVIEWS - up to 3,000 words** excluding references, tables, figures and figure legends
   **Systematic and Non-systematic reviews:** Review Criteria and Message for the clinician. After your 300-word structured abstract please answer these questions: ‘How did you gather, select and analyze the info you considered in your review? (up to five bullet points) and ‘What is the take-home message for the clinician?’ (up to five bullet points).

   **Non-systematic/Narrative reviews** will be considered only if they include a discrete Methods section that must explicitly describe the author's?? approach. Special priority will be given to Systematic reviews.

   A Systematic review should include: Title, Structured Abstract (300 words), Introduction or Background, Methods (see Author Guidelines section on CONSIDERATIONS SPECIFIC TO TYPES OF RESEARCH DESIGNS for more information), Results, Discussion, Conclusion, Conflict of Interest statement, Acknowledgements (including funding acknowledgements), References.

   A Non-systematic/Narrative review should include: Title, Structured Abstract (300 words), Introduction or Background, Methods (see Author Guidelines section on CONSIDERATIONS SPECIFIC TO TYPES OF RESEARCH DESIGNS for more information), Discussion, Conclusion, Conflict of Interest statement, Acknowledgements (including funding acknowledgements), References.

4. **Brief reports - up to 1,500 words**
   Reports should provide expert opinion, discussion, exploration or description of issues of relevance or interest to the readership. These will include Conflict of Interest statement, Acknowledgements (including funding acknowledgements), References. Authors may submit a Case Report if they provide a cover letter to explain the relevance or importance of the report. These may be published at the discretion of the editorial board.

5. **Long reports - up to 3,000 words**
   Reports should provide expert opinion, discussion, exploration or description of issues of relevance or interest to the readership. These will include Conflict of Interest statement, Acknowledgements (including funding acknowledgements), References.

6. **Medical Hypotheses - up to 3,000 words**
Submissions should provide new or novel information or explore new or emerging concepts that add to the current body of knowledge and are of relevance to integrative medicine practice, research, policy or academia.

7. Case Reports - up to 3,000 words
Case reports are a valuable method of informing medical practice. Many original observations, novel diagnostic and therapeutic approaches, unusual, new or uncommon diseases and complications of medical treatment were first identified and published as case reports. This Article (http://www.sciencedirect.com/science/article/pii/S2212962614000753) describes practical and academic insights into writing a case report for publication.

8. Synopses - up to 1500 words
Digests of key trials or systematic reviews. The synopses should providing a succinct summary of the study, as well as a commentary to highlight clinical perspective on how the evidence should be put into practice. Limit number of tables to 2.

9. Comments and commentaries - 500 to 1,000 words
Designed to stimulate academic debate and discussion, the Editors in chief invite readers to submit commentaries (up to 1000 words) or short comments or letters (about 500 words) on papers published in AIMED. Contributions that are of general interest, stimulating and meet the standards of scholarship associated with the Journal may be selected for publication in a commentary section or as a standalone contribution. Contributions should be submitted as in the usual way.

10. Book/Resource Review - 300 words (invited submissions only)
Submitted papers should be relevant to an international audience and authors should not assume knowledge of national practices, policies, law, etc. Since the journal is distributed all over the world, and as English is a second language for many readers, authors are requested to write in plain English and use terminology which is internationally acceptable. Please have the files ready available for uploading i.e., manuscript, tables, figures, any supplementary material and cover letter if applicable.

**Submission checklist**
You can use this list to carry out a final check of your submission before you send it to the journal for review. Please check the relevant section in this Guide for Authors for more details.

**Ensure that the following items are present:**

One author has been designated as the corresponding author with contact details:

- E-mail address
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All necessary files have been uploaded:

**Manuscript:**

- Include keywords
- All figures (include relevant captions)
- All tables (including titles, description, footnotes)
- Ensure all figure and table citations in the text match the files provided
- Indicate clearly if color should be used for any figures in print

**Graphical Abstracts / Highlights files** (where applicable)

**Supplemental files** (where applicable)

Further considerations

- Manuscript has been ‘spell checked’ and ‘grammar checked’
- All references mentioned in the Reference List are cited in the text, and vice versa
- Permission has been obtained for use of copyrighted material from other sources (including the Internet)
- A competing interests statement is provided, even if the authors have no competing interests to declare
- Journal policies detailed in this guide have been reviewed
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BEFORE YOU BEGIN

**Ethics in publishing**
Please see our information pages on Ethics in publishing and Ethical guidelines for journal publication.

**Studies in humans and animals**
If the work involves the use of human subjects, the author should ensure that the work described has been carried out in accordance with The Code of Ethics of the World Medical Association (Declaration of Helsinki) for experiments involving humans. The manuscript should be in line with the Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals and aim for the inclusion of representative human populations (sex, age and ethnicity) as per those recommendations. The terms sex and gender should be used correctly.

Authors should include a statement in the manuscript that informed consent was obtained for experimentation with human subjects. The privacy rights of human subjects must always be observed.

All animal experiments should comply with the ARRIVE guidelines and should be carried out in accordance with the U.K. Animals (Scientific Procedures) Act, 1986 and associated guidelines, EU Directive 2010/63/EU for animal experiments, or the National Institutes of Health guide for the care and use of Laboratory animals (NIH Publications No. 8023, revised 1978) and the authors should clearly indicate in the manuscript that such guidelines have been followed. The sex of animals must be indicated, and where appropriate, the influence (or association) of sex on the results of the study.

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**Author contributions**
For transparency, we encourage authors to submit an author statement file outlining their individual contributions to the paper using the relevant CRediT roles: Conceptualization; Data curation; Formal analysis; Funding acquisition; Investigation; Methodology; Project administration; Resources; Software; Supervision; Validation; Visualization; Roles/Writing - original draft; Writing - review & editing. Authorship statements should be formatted with the names of authors first and CRediT role(s) following. More details and an example
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All authors should have made substantial contributions to all of the following: (1) the conception and design of the study, or acquisition of data, or analysis and interpretation of data, (2) drafting the article or revising it critically for important intellectual content, (3) final approval of the version to be submitted.

**Changes to authorship**
Authors are expected to consider carefully the list and order of authors before submitting their manuscript and provide the definitive list of authors at the time of the original submission. Any addition, deletion or rearrangement of author names in the authorship list should be made only before the manuscript has been accepted and only if approved by the journal Editor. To request such a change, the Editor must receive the following from the corresponding author: (a) the reason for the change in author list and (b) written confirmation (e-mail, letter) from all authors that they agree with the addition, removal or rearrangement. In the case of addition or removal of authors, this includes confirmation from the author being added or removed. Only in exceptional circumstances will the Editor consider the addition, deletion or rearrangement of authors after the manuscript has been accepted. While the Editor considers the request, publication of the manuscript will be suspended. If the manuscript has already been published in an online issue, any requests approved by the Editor will result in a corrigendum.

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In line with the position of the International Committee of Medical Journal Editors, the journal will not consider results posted in the same clinical trials registry in which primary registration resides to be prior publication if the results posted are presented in the form of a brief structured (less than 500 words) abstract or table. However, divulging results in other circumstances (e.g., investors’ meetings) is discouraged and may jeopardise consideration of the manuscript. Authors should fully disclose all posting in registries of results of the same or closely related work.

**Reporting clinical trials**
Randomized controlled trials should be presented according to the CONSORT guidelines. At manuscript submission, authors must provide the CONSORT checklist accompanied by a flow diagram that illustrates the progress of patients through the trial, including recruitment, enrollment, randomization, withdrawal and completion, and a detailed description of the randomization procedure. The CONSORT checklist and template flow diagram are available online.

**Registration of clinical trials**
Registration in a public trials registry is a condition for publication of clinical trials in this journal in accordance with International Committee of Medical Journal Editors recommendations. Trials must register at or before the onset of patient enrolment. The clinical trial registration number should be included at the end of the abstract of the article. A clinical trial is defined as any research study that prospectively assigns human participants or groups of humans to one or more health-related interventions to evaluate the effects of health outcomes. Health-related interventions include any intervention used to modify a biomedical or health-related outcome (for example drugs, surgical procedures, devices, behavioural treatments, dietary interventions, and process-of-care changes). Health outcomes include any biomedical or health-related measures obtained in patients or participants, including pharmacokinetic measures and adverse events. Purely observational studies (those in which the assignment of the medical intervention is not at the discretion of the investigator) will not require registration.

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This journal operates a double blind review process. All contributions will be initially assessed by the editor for suitability for the journal. Papers deemed suitable are then typically sent to a minimum of two independent expert reviewers to assess the scientific quality of the paper. The Editor is responsible for the final decision regarding acceptance or rejection of articles. The Editor's decision is final. More information on types of peer review.
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This journal uses double-blind review, which means the identities of the authors are concealed from the reviewers, and vice versa. More information is available on our website. To facilitate this, please include the following separately:

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**Use of word processing software**
It is important that the file be saved in the native format of the word processor used. The text should be in single-column format. Keep the layout of the text as simple as possible. Most formatting codes will be removed and replaced on processing the article. In particular, do not use the word processor's options to justify text or to hyphenate words. However, do use bold face, italics, subscripts, superscripts etc. When preparing tables, if you are using a table grid, use only one grid for each individual table and not a grid for each row. If no grid is used, use tabs, not spaces, to align columns. The electronic text should be prepared in a way very similar to that of conventional manuscripts (see also the Guide to Publishing with Elsevier). Note that source files of figures, tables and text graphics will be required whether or not you embed your figures in the text. See also the section on Electronic artwork.

To avoid unnecessary errors you are strongly advised to use the 'spell-check' and 'grammar-check' functions of your word processor.

**Formatting** - 11 point Arial or Times Roman font, double-spaced, 2.5cm margins all around, line numbered and pages numbered.

**CONSIDERATIONS SPECIFIC TO TYPES OF RESEARCH DESIGNS**

The editors require that manuscripts adhere to recognised reporting guidelines relevant to the research design used. These identify matters that should be addressed in your paper. These are not quality assessment frameworks and your study need not meet all the criteria implied in the reporting guideline to be worthy of publication in the journal. The checklists do identify essential matters that should be considered and reported upon. For example, a controlled trial may or may not be blinded but it is important that the paper identifies whether or not participants, clinicians and outcome assessors were aware of treatment assignments.

**Research ethics for clinical studies.** In the Methods section of your manuscript, you must confirm that your study has been approved by relevant bodies (e.g. institutional review boards, research ethics committees) and that appropriate consent was obtained for studies involving human participants.

**Clinical trials** - registration. In the Methods section of your manuscript, provide the clinical trial registration number and registry name.

**Standards.** Clinical trials should comply with appropriate reporting guidelines and checklists (e.g. CONSORT, http://www.consort-statement.org/extensions/interventions/) should be used when appropriate.

Reporting guidelines endorsed by the journal are listed below:


Qualitative researchers might wish to consult the guideline listed below:

Documentation required at Submission:

1. **Covering letter** (if applicable) - explaining the suitability of your manuscript for publication in AIMED, detailing the authorship contributions, and other matters you wish the editors to consider.

2. **Title page**

3. **Manuscript** (see Types of Papers Considered for Publication, and Article Structure sections). Depending on the paper type this should include the Title, Structured Abstract, Key Words, "what is already known about the topic", "what the paper adds", main text, References.

4. **Table and Figures** - There should be no more than five tables and figures in total. All tables and figures should be clearly labeled and submitted as separate files. If your manuscript includes more than five tables/figures in total, or for very large tables, these can be submitted as Supplementary Data and will be included as such in the online version of your article.

**Article structure**

**Subdivision - numbered sections**

Divide your article into clearly defined and numbered sections. Subsections should be numbered 1.1 (then 1.1.1, 1.1.2, ...), 1.2, etc. (the abstract is not included in section numbering). Use this numbering also for internal cross-referencing: do not just refer to ‘the text’. Any subsection may be given a brief heading. Each heading should appear on its own separate line.

**Statements of:** (place prior to manuscript’s Introduction or Background)

**What is already known about the topic**

**What this paper adds**

Required for all papers (with the exception of Commentaries and Editorials) is a clear summary of ‘What is already known about the topic?’ and ‘What this paper adds’ identifying existing research knowledge relating to the specific research question / topic and a summary of the new knowledge added by this study.

Under each of these headings, please provide clear OUTCOME statements in the form of up to five bullet points for each. Do NOT give process statements of what the paper does.

*Introduction*

State the objectives of the work and provide an adequate background, avoiding a detailed literature survey or a summary of the results.

*Material and methods*

Provide sufficient details to allow the work to be reproduced by an independent researcher. Methods that are already published should be summarized, and indicated by a reference. If quoting directly from a previously published method, use quotation marks and also cite the source. Any modifications to existing methods should also be described.

*Theory/calculation*

A Theory section should extend, not repeat, the background to the article already dealt with in the Introduction and lay the foundation for further work. In contrast, a Calculation section represents a practical development from a theoretical basis.
Results
Results should be clear and concise.

Discussion
This should explore the significance of the results of the work, not repeat them. A combined Results and Discussion section is often appropriate. Avoid extensive citations and discussion of published literature.

Conclusions
The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section.

Appendices
If there is more than one appendix, they should be identified as A, B, etc. Formulae and equations in appendices should be given separate numbering: Eq. (A.1), Eq. (A.2), etc.; in a subsequent appendix, Eq. (B.1) and so on. Similarly for tables and figures: Table A.1; Fig. A.1, etc.

Essential title page information
• Title. Concise and informative. Titles are often used in information-retrieval systems. Avoid abbreviations and formulae where possible. The title should be in the format 'Topic / question: design/ type of paper' and identify the population / care setting studied.
• Author names and affiliations. Where the family name may be ambiguous (e.g., a double name), please indicate this clearly. Present the authors' affiliation addresses (where the actual work was done) below the names. Indicate all affiliations with a lower-case superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, including the country name and, if available, the e-mail address of each author.
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Abstract
Must be structured. It should be less than 300 words, and use the sub-headings: Objectives, Design, Methods, Results, and Conclusions. Avoid abbreviations and acronyms.

Abstracts of Research papers should adopt the headings suggested by the relevant reporting guidelines (see below). In general they should include the following: Objectives; Methods; Results (reporting main outcome(s) / findings) and Conclusions (which should relate to study aims and hypotheses

An abstract is often presented separately from the article, so it must be able to stand alone. For this reason, References should be avoided, but if essential, then cite the author(s) and year(s).

Keywords
Provide between four and ten keywords in alphabetical order, which accurately identify the paper's subject, purpose, method and focus. Use the Medical Subject Headings (MeSH). Avoid general and plural terms and multiple concepts (for example, 'and', 'of'). Only use abbreviations firmly established in the field. These keywords will be used for indexing purposes. Keywords should be separated by semi-colons, e.g. capillary electrophoresis; liquid chromatography.

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Avoid abbreviations unless they are likely to be widely recognised. In particular you should avoid abbreviating key concepts in your paper where readers might not already be familiar with the abbreviation. Any abbreviations which the authors intend to use should be written out in full and followed by the letters in brackets the first time they appear, thereafter only the letters without brackets should be used.

If an acronym is used, the term for which it stands should be given in full at its first mention in the text, for example, Generalised Anxiety Disorder (GAS).
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Acknowledgements
Collate acknowledgements in a separate section at the end of the article before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise. List here those individuals who provided help during the research (e.g., providing language help, writing assistance or proof reading the article, etc.).

Formatting of funding sources
List funding sources in this standard way to facilitate compliance to funder’s requirements:

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Follow internationally accepted rules and conventions: use the international system of units (SI). If other units are mentioned, please give their equivalent in SI.

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Statistics - Standard methods of presenting statistical material should be used. Where methods used are not widely recognised explanation and full reference to widely accessible sources must be given.

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Please submit math equations as editable text and not as images. Present simple formulae in line with normal text where possible and use the solidus (/) instead of a horizontal line for small fractional terms, e.g., X/Y. In principle, variables are to be presented in italics. Powers of e are often more conveniently denoted by exp. Number consecutively any equations that have to be displayed separately from the text (if referred to explicitly in the text).

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Footnotes are not in the journal’s style.

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General points
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• Provide captions to illustrations separately.
• Size the illustrations close to the desired dimensions of the published version.
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A detailed guide on electronic artwork is available.
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TIFF (or JPEG): Bitmapped (pure black & white pixels) line drawings, keep to a minimum of 1000 dpi.
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Ensure that each illustration has a caption. Supply captions separately, not attached to the figure. A caption should comprise a brief title (not on the figure itself) and a description of the illustration. Keep text in the illustrations themselves to a minimum but explain all symbols and abbreviations used.

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Please submit tables as editable text and not as images. Tables can be placed either next to the relevant text in the article, or on separate page(s) at the end. Number tables consecutively in accordance with their appearance in the text and place any table notes below the table body. Be sparing in the use of tables and ensure that the data presented in them do not duplicate results described elsewhere in the article. Please avoid using vertical rules and shading in table cells.

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