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DESCRIPTION

The Journal of the American Pharmacists Association is the official peer-reviewed journal of the American Pharmacists Association (APhA), providing information on pharmaceutical care, drug therapy, diseases and other health issues, trends in pharmacy practice and therapeutics, informed opinion, and original research. JAPhA publishes original research, reviews, experiences, and opinion articles that link science to contemporary pharmacy practice to improve patient care.

IMPACT FACTOR

2018: 2.076 © Clarivate Analytics Journal Citation Reports 2019

ABSTRACTING AND INDEXING

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AATA Online: Abstracts of International Conservation Literature

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GUIDE FOR AUTHORS

INTRODUCTION

The Journal of the American Pharmacists Association (JAPhA) is a peer-reviewed forum to improve medication use and health outcomes, inform health care policies and advance pharmacist-provided services. JAPhA welcomes articles presenting original research, innovative practices, reviews, and opinions that report meaningful developments and advances in the drug use process and pharmacy practice. Journal articles should link science with pharmacy practice in these general content areas: pharmacists' patient care services, medication use, pharmacy services, health outcomes, new medications, emerging therapeutic trends, new technologies in health care, and research methods with applicability to pharmacy practice. Other content areas relevant to pharmacy practice will be considered. Articles may introduce new information about improving pharmacists' patient care services, medication use, and health outcomes. Also of interest are new technologies and research methods with applicability to pharmacy practice. These guidelines serve to maintain and improve the quality of the Journal. Questions regarding these guidelines or inquiries can be directed to the JAPhA Managing Editor, Liz Haberkorn, at ehaberkorn@aphanet.org.

JAPhA accepts unsolicited manuscripts in the categories described in Table 1. With the exception of Letters to the Editor and Dose of Inspiration, all article types listed below are peer-reviewed.

The Journal uses Editorial Manager (located online at https://www.editorialmanager.com/japha/default.aspx) for manuscript submission and author communication. This web-based system prompts authors to enter required information in a standardized way to increase the consistency of information available during peer review. Submissions can be started and completed during multiple visits rather than in one session. Authors should access the site early in the writing process to register in the Author Center and become familiar with the way that information is requested. Editorial Manager will guide you through the process of entering your article details and uploading your files. The system converts your article files to a single PDF file used in the peer-review process. Editable files (e.g., Word, LaTeX) are required to typeset your article for final publication. Please do not submit PDF files of the title page, abstract, or manuscript text.

All correspondence, including notification of the Editor's decision and requests for revision, is sent by e-mail to the individual noted as corresponding author during the initial manuscript submission. Authors can obtain information about manuscript status by accessing the website at any time as the submission moves through the staff review, peer review, and decision-making steps.

Submission checklist
Please use the following list to ensure your submission contains all the required elements before you send it to the journal for review. Please consult the Manuscript Preparation section in this Guide for Authors for more details.

• The Guide for Authors has been reviewed to ensure manuscript follows Journal requirements and all relevant policies are followed
• Manuscript has been reviewed for clarity and any spelling or grammar errors
• Cover letter with required statements and declarations
• Title page with all required elements (see below)
• One author has been designated as the corresponding author with e-mail address and full postal address
• Complete manuscript file uploaded as one document (includes title page, abstract, key points if applicable, manuscript text, and references) in the native file format of the word processing program (e.g., Microsoft Word)
• Tables and figures uploaded as separate documents that are editable
• Supplemental files if applicable
• Page numbers included on all manuscript pages
• Line numbers are provided for at least the abstract and main manuscript text
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Authors must identify who provided financial support for the conduct of the research and/or preparation of the article and to briefly describe the role of the sponsor(s), if any, in study design; in the collection, analysis and interpretation of data; in the writing of the report; and in the decision to submit the article for publication. If the funding source(s) had no such involvement, then this should be stated.

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It is important that the manuscript file be saved in the native format of the word processing software used. The text should be in single-column format. Keep the layout of the text as simple as possible. Most formatting codes will be removed and replaced on processing the article. In particular, do not use the word processor's options to justify text or to hyphenate words. The use of basic text formatting (bold face, italics, subscripts, superscripts, etc.) is encouraged where appropriate. Manuscripts should be prepared following the guidance above in Table 1.

**Basic format**
In general, *JAPhA* will consider papers prepared in accordance with the International Committee of Medical Journal Editors' Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals (available at: www.icmje.org). Submitting files that do not contain required elements outlined in Table 1 may, however, be returned to authors prior to consideration if the absence of those elements would result in peer reviewers' having difficulty providing useful feedback. All manuscripts must meet the formatting requirements in this Guide for Authors prior to final acceptance.

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For general guidance on manuscript preparation, refer to the most recent edition of the *American Medical Association Manual of Style* (www.amamanualofstyle.com). All accepted manuscripts are edited to conform to *JAPhA* style.

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*JAPhA* articles must be submitted in a single word-processing file as follows (additional detail is provided in the subsequent text): Title page (including word counts; see Table 1) Abstract (if applicable) Key words Key points (if applicable) Article text References
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**Formatting of funding sources**

List funding sources in this standard way to facilitate compliance to funder's requirements:

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**Abstract**

A concise (≤300 words) and factual abstract is required for all submissions with the exception of Letters to the Editor and Dose of Inspiration. Specific subheadings are required in the abstract depending on the section of manuscript submitted (See Table 1). If an abstract heading does not apply, include the heading and write "Not applicable" for that section.
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Define abbreviations and acronyms that are not standard in the field and place on the first page of the article. Abbreviations and acronyms that are unavoidable in the abstract must be defined at their first mention there, as well as on the first page. Ensure consistency in the use of abbreviations and acronyms throughout the article. For guidance on standard or recommended abbreviations, acronyms, units, and symbols, please consult the most recent edition of the American Medical Association Manual of Style or Stedman's Medical Dictionary. Authors are cautioned against creating new abbreviations or acronyms for shorthand representations of repeatedly used terms in a manuscript, especially when the new abbreviation or acronym is the same as or similar to existing ones. While this may assist authors when writing, excessive use of abbreviations or acronyms may reduce the readability of the manuscript.

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The number of accepted tables and figures varies by category of article submission. Please refer to Table 1 for specific criteria. During manuscript submission, tables and figures should be uploaded as separate files. Tables or figures that exceed the number allowed for an article category can be made available as supplementary online material. If color reproduction is necessary for figures, photographs, or illustrations, please note this clearly in the cover letter and the title page.

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Select article types (e.g., Letters to the Editor and Dose of Inspiration) are not subjected to the peer-review process. Instead, these will be reviewed by the editor, associate editors, and/or staff to provide feedback to authors in order to improve clarity and conform to *Journal* style.

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AFTER ACCEPTANCE

After Acceptance

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