



JOURNAL OF THE AMERICAN PHARMACISTS ASSOCIATION

JAPhA

AUTHOR INFORMATION PACK

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DESCRIPTION

The Journal of the American Pharmacists Association is the official peer-reviewed journal of the American Pharmacists Association (APhA), providing information on pharmaceutical care, drug therapy, diseases and other health issues, trends in pharmacy practice and therapeutics, informed opinion, and original research. *JAPhA publishes original research, reviews, experiences, and opinion articles that link science to contemporary pharmacy practice to improve patient care.*

IMPACT FACTOR

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GUIDE FOR AUTHORS

INTRODUCTION

The Journal of the American Pharmacists Association (JAPhA) is a peer-reviewed forum to improve medication use and health outcomes, inform health care policies and advance pharmacist-provided services. *JAPhA* welcomes original research, experience, systematic review, and opinion articles that concisely report meaningful developments and advances in the drug use process and pharmacy practice. Articles may introduce new information about improving pharmacists' patient care services, medication use, and health outcomes. Also of interest are articles on new medications and emerging therapeutic trends, new technologies, and research methods with applicability to pharmacy practice. These guidelines serve to maintain and improve the quality of the Journal. Questions regarding these guidelines or inquiries can be directed to the *JAPhA* Managing Editor, Liz Haberkorn, at ehaberkorn@aphanet.org.

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- Relevant declarations of interest have been made
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BEFORE YOU BEGIN

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To avoid unnecessary errors you are strongly advised to use the 'spell-check' and 'grammar-check' functions of your word processor.

Basic Format

JAPhA will consider papers prepared in accordance with the International Committee of Medical Journal Editors' Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals (available at: www.icmje.org). Submitting files that do not meet the requirements detailed below may result in immediate rejection. For guidance in manuscript preparation, refer to the *American Medical Association Manual of Style*, 10th ed. (www.amamanualofstyle.com); *Chicago Manual of Style*, 16th ed. (2010); and *Stedman's Medical Dictionary*, 28th ed. (stedmansonline.com). All accepted manuscripts are edited to conform to JAPhA style.

Journal Sections

JAPH_Table_1.jpg JAPH Table 1 Table 1 Table 1

Manuscripts are considered for peer-reviewed sections within the Science & Practice section of JAPhA ([Table 1](#)). Following completion of peer review, articles may be pursued and accepted as either print or online publications. Abstracts of online-only articles are provided in the print edition's JAPhA stat! department. A summary of the sections of JAPhA and corresponding requirements is shown in [Table 1](#).

Article Types

Journal articles should link science with pharmacy practice in these general content areas: pharmacists' patient care services, medication use, pharmacy services, health outcomes, new medications, emerging therapeutic trends, new technologies in health care, and research methods with applicability to pharmacy practice. Other content areas relevant to pharmacy practice may also be considered.

Care should be taken by the author(s) to include sufficient methodological information to evaluate the quality of the research. The word count does not include the title page, abstract and references. Survey instruments, data sets, and data-heavy tables not necessary for interpretation of study results should be included in the submission and cited in the text as online-only supplemental content (e.g., "the survey instrument is in Appendix 1, available on JAPhA.org as supplemental content").

https://www.elsevier.com/__data/promis_misc/JAPH_Table_1.jpg

https://www.elsevier.com/__data/promis_misc/JAPH_Table2.JPG

Article Structure

JAPhA articles must be submitted in a single word-processing file as follows (additional detail is provided in the subsequent text): Title page (include word counts; see [Table 1](#)) Abstract Key points Article text References Tables and figures for all categories of submission should be uploaded as separate, editable files.

JAPH_Table_2.jpg Table 2

Essential Title Page Information

Specific information contained in the title page should include names of authors; corresponding degree abbreviations; job titles; current and past affiliations at the time of the manuscript and/ or project completion; funding support (financial or material); acknowledgments; previous presentations of the work (e.g., professional meetings); and any present conflicts of interest. Conflicts of interest may include but are not limited to involvement in peer-reviewed publication and personal or financial interests that may bias the writing. Financial interests consist of grants, employment, gifts, stock holdings, honoraria, consultancies, expert testimonies, patents, and/or royalties. Potential conflicts of interest must be clearly stated. For guidance on conflicts of interest, authors are referred to the website of the International Committee of Medical Journal Editors (www.icmje.org/recommendations/browse/roles-and-responsibilities). Correspondence-related information should be provided for one author and should include current mail and e-mail addresses.

Word counts for the abstract and the manuscript should be specified on the title page. These counts allow editors and reviewers to determine whether the information in the submission warrants the amount of space required and if the submitted manuscript fits within the word limits. [Table 1](#) provides detailed information on word count criteria for each section.

Article Title

Article titles are subject to editing by *Journal* staff after articles are accepted. Although longer titles may sometimes be allowed, authors should make an effort to restrict titles to no more than 95 characters and spaces (approximately 12 words) in length. In addition, use of acronyms in titles should be avoided whenever possible.

Abstract

A concise and factual abstract is required with the exception of Letters. Abstracts are limited to 300 words total. Specific subheadings are required in the abstract depending on the section of manuscript submitted (See [Table 1](#)); if one does not apply, include it and write "not applicable" for that subsection.

Key Points

For manuscripts in the Research, Reviews, Advances in Pharmacy Practice, Experience, and Commentary sections, authors are required to prepare key points in a bulleted format that describe the article's relevance and contribution to the literature. These are presented under two separate headings: Background and Findings. Two or three key points under each of these headings should provide the context for the article (what is already known on the topic, other relevant background) and what the manuscript findings adds to existing knowledge on the topic.

Article Text

Headings used by *JAPhA* to introduce an article's main sections are described in [Table 1](#).

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Define abbreviations that are not standard in the field and place on the first page of the article. Such abbreviations that are unavoidable in the abstract must be defined at their first mention there, as well as on the first page. Ensure consistency of abbreviations throughout the article.

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JAPhA style for references is based on the format of the American Medical Association Manual of Style, with these considerations: Journal title names should be abbreviated using the system of the National Library of Medicine at: <http://www.nlm.nih.gov/pubs/factsheets/constructitle.html>. Only the first letter of the first word of a book name or article title should be capitalized. If a cited work has one to six authors (or editors), all names should be listed. If an article has six or more authors (or editors), list the first three followed by the words "et al." Issue dates (e.g., "2015 (Jan/Feb)") should not be included. No spaces are placed between the year, volume, and issue numbers. Use beginning and ending page numbers with all digits displayed (e.g., 1455-1459, not 1455-9). All references must be cited in the text and numbered sequentially in order of use. References that are listed but not cited will be deleted. For references to online material, include a URL with all elements (e.g., include <http://> or <https://> as appropriate). Use a persistent URL when one is available. Examples of appropriately referenced styles include the following: **Journal article.** Witry MJ, Doucette WR. Community pharmacists, medication monitoring, and the routine nature of refills. *J Am Pharm Assoc* (2003). 2014;54(6):594-603. **Book (if applicable, cite specific chapter or pages used).** El-Ibiary SY, Raney EC. In: Krinsky DL, Ferreri SP, Hemstreet BA, et al. (eds). *Handbook of nonprescription drugs: an interactive approach to self-care*. 18th ed. Washington, DC: American Pharmacists Association; 2015:151-167. **Newspaper/news magazine article.** Bonner L. Pharmacists key to novel coordinated care model. *Pharm Today*. 2014;20(12):48. **Web-published article.** Yap D. Pharmacists and chronic disease highlight by CDC's Hall. <http://www.pharmacist.com/node/835944>. Accessed December 20, 2014. **Website or webpage.** Centers for Disease Control and Prevention. Vaccines & immunizations. <http://www.cdc.gov/vaccines>. Accessed December 11, 2014.

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Tables and Figures

The number of accepted tables and figures varies by category of article submission. Please refer to [Table 1](#) for specific criteria. Tables and figures should be uploaded to JAPhA's ScholarOne website (see Web-based manuscript submission).

Artwork

Tables

Please submit tables as editable text and not as images. Tables must be created using the "Insert Table" command in the word processing program. Tables that are larger than one page are discouraged. Spaces to create tables, columns, or rows or to indicate indentation are not acceptable. Avoid using vertical rules. Number tables consecutively in accordance with their appearance in the text and place any table notes below the table body. Be sparing in the use of tables and ensure that the data presented in them do not duplicate results described elsewhere in the article. Only the most important data or highlights should be provided in table format. The table itself should contain all information needed to convey the intended meaning without need for the reader to refer to the text. This should include careful consideration that all acronyms and/or abbreviations used within the table are defined in a legend below the table. For math and calculations displayed in table format, math totals must be correct. For ease of interpretation of the table appearing with column headings, these headings should be appropriately labeled.

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