DESCRIPTION

The *Journal of Emergency Nursing*, the official journal of the Emergency Nurses Association (ENA), is committed to the dissemination of high quality, peer-reviewed manuscripts relevant to all areas of emergency nursing practice across the lifespan. Journal content includes clinical topics, integrative or systematic literature reviews, research, and practice improvement initiatives that provide emergency nurses globally with implications for translation of new knowledge into practice.

The Journal also includes focused sections such as case studies, pharmacology/toxicology, injury prevention, trauma, triage, quality and safety, pediatrics and geriatrics.

The Journal aims to mirror the goal of ENA to promote: community, governance and leadership, knowledge, quality and safety, and advocacy.

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ABSTRACTING AND INDEXING

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The Journal of Emergency Nursing (JEN) welcomes unsolicited articles.

Articles that are published as print articles in the JEN will also be published online in the correlating online issue of JEN.

Articles that are designated by JEN as online-only will not be published in hardcopy, although they will be listed in the hardcopy table of contents. All JEN articles, print or online, are recognized as published articles. When an author is notified via email of the JEN issue to which his/her accepted article is assigned, he/she will also be notified whether his/her article will be published as online-only or in hardcopy.

All submitted manuscripts must be original material that has not been published elsewhere and is not under consideration by another journal at the time of submission to JEN. JEN does not publish pilot studies.

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Types of Papers
JEN publishes the following full-length and department articles. Submission information is provided below.

Peer-Reviewed Articles: Peer-reviewed manuscripts include: Research, Systematic Review, Meta-analysis, Practice Improvement, Clinical topics, and Case Review.

Department/Section Articles: Letters to the Editor, Advanced Practice Spotlight, Clinical Nurses Forum, Danger Zone, Experience Talks, Geriatric Update, Injury Prevention, International Emergency Nursing, Pediatric Update, Pharm/Tox Corner, Trauma Notebook, Triage Decisions, Understanding Research

Letters to the Editor
JEN invites letters to the editors. While the focus of such letters can be a topic of special interest to the letter writer, all letters must be relevant to emergency nursing practice in order to be considered for publication. Most frequently letters are in response to a recent article published in JEN and provide additional information or discussion.

Letters to the editor must be no longer than 1 page, double spaced, using 12 font. Letters should be submitted to JEN Editor-in-Chief Anne Manton at apmatc@comcast.net and JEN Managing Editor Annie Kelly at anniewkelly@gmail.com. Please include name, credentials, city and state, and email address.

Contact for Questions
Direct questions to Managing Editor Annie Kelly at: anniewkelly@gmail.com or 413-427-3620.
BEFORE YOU BEGIN

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Submission Information
All submitted manuscripts must be original material that has not been published elsewhere and is not under consideration by another journal at the time of submission to JEN. JEN does not publish pilot studies. The review process customarily requires approximately 8 weeks, though there are exceptions. Enquiry calls or e-mails after 8 weeks to ask about the decision are welcomed.

All new Research, Systematic Review, Meta-analysis, Practice Improvement and Clinical full-length manuscripts, as well as Case Reviews and Letters to the Editor, must be submitted through the JEN online submission and review Web site (https://www.evise.com/profile/api/navigate/JEN). The Web site guides authors stepwise through the creation and uploading of the various files. Authors are to submit the text, tables, and artwork in electronic form (not as a PDF) to this address. Submission items include a cover letter (save as a separate file for upload), the manuscript (including title page, abstract [for research and practice improvement manuscripts only], main text, references, tables, figures, and table/figure legends, permission statement(s) for any copyrighted material [save as a separate file for upload], and electronic copy of the IRB permission letter when applicable [save as a separate file for upload].) Authors are responsible for statistical analysis, which must be reviewed for accuracy prior to article submission. JEN does not publish pilot studies. Revised manuscripts should also be accompanied by a cover letter for comments to the editor. The submission order of files is as follows: cover letter, manuscript file(s), table(s), figure(s). Files are to be labeled with appropriate and descriptive file names (e.g., SmithText.doc, Fig1.eps, Table3.doc). Upload text, tables, and graphics (figures) as separate files. (You can compress multiple figure files into a ZIP file and upload that in one step; the system will then unpack the files and prompt you to name each figure.) Do not import figures or tables into the text document and do not upload your text as a PDF.

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Queries and/or manuscripts should be e-mailed directly to the appropriate section editor.

**Advanced Practice Spotlight** Send to Cindy Kumar at: cindyk.jenap@gmail.com or Darleen Williams at: darleenW.JENAP@gmail.com

**Clinical Nurses Forum** Send to Andrew D. Harding at: ADHardingRN@gmail.com or Kate Whalen at: katewhalenm@aol.com

**Danger Zone** Send to Susan Paparella at: spaparella@ismp.org

**Emergency Nursing Review Questions** Send to Carrie McCoy at: MCCOY@nku.edu or Benny Marett at bmarett@comporium.net

**Experience Talks** Send to Cindy Lefton at: clefton@q4solutions.com or Jennifer Williams at: jawilliamscns@gmail.com

**Geriatric Update** Send to Joan Somes at: somes@black-hole.com or Nancy Stephens Donatelli at: question4gene@gmail.com

**Injury Prevention** Send to Anna Maria Valdez at avaldez@santarosa.edu

**International Emergency Nursing** Send to Pat Clutter at: prclutter@gmail.com or Nancy Bonalumi at: NBonalumi@comcast.net

**Pediatric Nursing Review Questions** Send to Scott DeBoer at: scott@peds-r-us.com or Michael Seaver at: seaver.michael@gmail.com

**Pediatric Update** Send to J Patricia A. Normandin at: pnormandinrnrn@aol.com

**Pharm/Tox Corner** Send to Allison A. Muller at acri.muller@comcast.net

**Trauma Notebook** Send to Diane Gurney at: dianegurney@twc.com

**Triage Decisions** Send to Andi Foley at: andii42@yahoo.com

**Understanding Research** Send to Lisa Wolf at: lwolf@ena.org

**PREPARATION**

**Manuscript Preparation**
Manuscripts must be typed using 12 font size and double-spaced. Research, Systematic Review, Practice Improvement, and Clinical manuscripts are limited to 15 pages. Articles for special departments/sections including Review Articles (previously named Case Reviews) are limited to 5 pages. Letters to the Editor are limited to 1 page. Length restriction for all manuscripts includes text plus references, tables, charts, and illustrations.

All lines on manuscripts must be numbered. To do this, submitting authors can open their manuscript in Word, click on "File" at the top left of the computer screen to open selections, and then click on the selection that says "Page Setup." The page setup box will then appear, and then click on the "Layout" option at the top of the box. Go down to the bottom left of the box where it says "Line Numbers."
Click on "Line Numbers" and a smaller box will appear. Click on the box where it says "Add Line Numbering," and then click on the box toward the bottom that says "Continuous Numbering." Then click "OK" at the bottom of that box, and then "OK" at the bottom of the remaining box.

**Title page** The title page must include the manuscript title, full name(s) of author(s), academic degrees, position, institution, city, state, and if applicable the author(s) ENA chapter name. Designate the corresponding author. Author credentials are to be listed in the following order: highest academic credential (e.g. MSN), licensure (e.g. RN), certifications (e.g. CEN), honorary recognition (e.g. FAEN). Include home address, business, and home telephone numbers, and e-mail address. NOTE: The title page should be uploaded as a separate document to ensure peer reviewers are blinded as to the author(s) identity.

**Body of Text** Standard abbreviations are to be used consistently throughout the article. Spell out unusual or coined abbreviations at first mention, followed in parentheses by the abbreviation. The policy of *JEN* is to abbreviate the term "emergency department" when it modifies a word (eg, "ED procedure") and to spell it out when it is used as a noun (eg, "in the emergency department"). The term "emergency nurse" should be used.

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Weights and measurements are to be expressed in metric units and temperature in degrees centigrade, followed with Fahrenheit degrees in parentheses.

**References** References are to be to the original sources of information in most instances. *JEN* requires AMA style, 10th Edition referencing. Cite references by number only in the text, consecutively, in the order of their mention. Type a numbered reference list double-spaced at the end of the text to correspond with the in-text reference citations. For further detail see the AMA Manual of Style, A Guide for Authors and Editors, Tenth Edition (http://www.amamanualofstyle.com).

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This is to be followed by a structured abstract of no more than 250 words in the following format: Introduction, Methods, Results, Discussion. Do not use abbreviations or referenced statements in the abstract. Up to 6 key words are to be provided following the abstract. *JEN* does not publish pilot studies.

The main body of the manuscript is to include the following headings: Introduction (describe the problem, significance, synthesize relevant literature, purpose of the study, research questions or hypotheses), Methods (describe the study design, sample and setting, human subjects protection, measures, data analysis procedures), Results, Discussion, Limitations, Implications for Emergency Nurses, and Conclusions. All references must be cited in the text. References are to be the original sources of information in most instances. *JEN* requires AMA-style referencing. Cite references by number only in the text, consecutively, in the order of their mention. Type a numbered reference list double-spaced at the end of the text to correspond with the in-text reference citations. For further details see the AMA Manual of Style, A Guide for Authors and Editors, Tenth Edition, (http://www.amamanualofstyle.com).
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Manuscripts that are Systematic Reviews, Integrative Reviews, and Meta-analysis are to begin with the heading "Contribution to Emergency Nursing Practice," followed by three bullet points using the format provided below. Limit this section to 120 words or less. The current state of scientific knowledge on ________________ [insert topic] indicates ________________. The main finding of this paper is ________________. Key implications for emergency nursing practice from this study are ________________.

This is to be followed by a structured abstract of no more than 250 words in the following format: Introduction, Methods, Results, and Discussion. Do not use abbreviations or referenced statements in the abstract. Up to 6 key words are to be provided following the abstract. The main body of the manuscript is to include the following headings: Introduction (describe the problem, significance, and specific question(s) addressed in the review(s)), Methods (describe the study design and characteristics, eligibility criteria, and databases used), Results (provide information about the studies included in the review and summarize results), Discussion (present main findings including strength of evidence for each finding, recommendations based on findings, and limitations), Implications for Emergency Nursing Practice, and Conclusions. All references must be cited in the text. References are to be the original sources of information in most instances. **JEN requires AMA-style referencing.** Cite references **by number only** in the text, consecutively, in the order of their mention. Type a numbered reference list double-spaced at the end of the text to correspond with the in-text reference citations. For further details see the AMA Manual of Style, A Guide for Authors and Editors, Tenth Edition (http://www.amamanualofstyle.com).

The total length of the manuscript should not exceed 15 double-spaced pages, including all references, tables, charts, and figures. If appropriate, an electronic copy of the Ethical Statement (also called the IRB permission letter) from the institution that granted permission to conduct the study must accompany the submission. If the Ethical Statement is not in English, an English translation must also be submitted. The Ethical Statement is to be uploaded to the "Ethical Statement" section of the manuscript in the EVISE submission system at https://www.evise.com/profile/api/navigate/JEN.

Authors are to use the PRISMA reporting guidelines (http://www.equator-network.org/reporting-guidelines/prisma/) to prepare the manuscript. Please be advised that while much of the content in the PRISMA Guidelines is appropriate for inclusion, every numbered subject headings (1-27) might not be applicable to every manuscript.

**Preparation of Practice Improvement Manuscripts**

Practice Improvement manuscripts are to begin with the heading "Contribution to Emergency Nursing Practice," followed by three bullet points using the format provided below. Limit this section to 120 words or less. The purpose of this practice improvement project was ________________. The primary outcome of this practice improvement project was ________________. Key implications for emergency nursing practice based on this project are ________________.

A structured abstract (250 words or less) is to be included with the headings Introduction (a brief description of the problem), Methods, Results, and Discussion. Do not use abbreviations or referenced statements in the abstract. Up to 6 key words are to be provided following the abstract. Original articles reporting quality improvement (QI) or evidence-based practice (EBP) projects or capstone
projects may not be generalized beyond the authors organization but they may be of interest to JEN readers who have similar clinical issues in comparable institutions. Authors should use the SQUIRE guidelines (http://www.squire-statement.org) to prepare the manuscript. The main body of the manuscript is to include the following headings: Introduction, Methods, Results, Discussion, Implications for Emergency Nursing, and Conclusions. Please be advised that while much of the content in the Squire Guidelines is appropriate for inclusion, every numbered subject headings (1-19) may not be applicable to every manuscript. JEN does not publish pilot studies.

Reports of projects involving human participants must include a statement explaining what type of oversight is required, or the ethical standards followed, at the author’s organization to conduct QI or EBP projects. This may or may not include Institutional Review Board (IRB) review. If IRB review is required, an electronic copy of the Ethical Statement (also called the IRB permission letter) from the institution that granted permission to conduct the study must accompany the submission. If the IRB approval is not in English, an English translation must also be submitted. The Ethical Statement is to be uploaded to the "Ethical Statement" section of the manuscript in the EVISE submission system at https://www.evise.com/profile/api/navigate/JEN.

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References are to be the original sources of information in most instances. JEN requires AMA-style referencing. Cite references by number only in the text, consecutively, in the order of their mention. Type a numbered reference list double-spaced at the end of the text to correspond with the in-text reference citations. For further details see the AMA Manual of Style, A Guide for Authors and Editors, Tenth Edition (http://www.amamanualofstyle.com).

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Clinical papers are timely, clinically-oriented manuscripts and should be well organized in presenting information that summarizes up-to-date current knowledge on a topic relevant to emergency nursing. Clinical papers need not include an exhaustive literature review nor must they include a rigorous evaluation of the level of evidence of the articles cited. Rather, they should provide a broad overview of a selected topic. Cited references should be within the past 5 years with the exception of seminal articles. A section detailing the implications for emergency nursing practice as presented in the paper must be included prior to the papers concluding summary. The manuscript is not to exceed 15 pages, including references, tables, and figures.

All references must be cited in the text. References are to be the original sources of information in most instances. JEN requires AMA-style referencing. Cite references by number only in the text, consecutively, in the order of their mention. Type a numbered reference list double-spaced at the end of the text to correspond with the in-text reference citations. For further details see the AMA Manual of Style, A Guide for Authors and Editors, Tenth Edition (http://www.amamanualofstyle.com).

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The current literature on _________________ [insert topic] indicates _______________________.
This article contributes_________________________. Key implications for emergency nursing practice found in this article are __________________________.

Case Review presentations should include new, unusual, or complex clinical problems, new therapies that were utilized, aspects that inspired improvements in care, and/or cases where emergency nurses/nursing were instrumental to the outcome. The disease or condition and the patients outcome should be briefly discussed. The review summary should focus on the emergency care phase and may include pre-hospital events, initial assessment, diagnostic process, interventions, and follow-up. The teaching message of the paper is to be supported by recent definitive references from original sources of information, such as published studies. Discussion should include how clinical presentation, diagnosis, and treatment relates to the current literature. Patients' names are not included nor are patient descriptors that are not integral to the case. **JEN requires AMA-style referencing.** Cite references **by number only** in the text, consecutively, in the order of their mention. Type a numbered reference list double-spaced at the end of the text to correspond with the in-text reference citations. For further details see the AMA Manual of Style, A Guide for Authors and Editors, Tenth Edition (http://www.amamanualofstyle.com). The length of the manuscript is not to exceed 3-5 double-spaced pages, including references, tables, charts, and figures.

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