**AUTHOR INFORMATION PACK**

**TABLE OF CONTENTS**

- Description p.1
- Abstracting and Indexing p.1
- Editorial Board p.1
- Guide for Authors p.3

**DESCRIPTION**

*Gynecologic Oncology Reports* is an online-only, open access journal devoted to the rapid publication of narrative review articles, survey articles, case reports, case series, letters to the editor regarding previously published manuscripts and other short communications in the field of gynecologic oncology. The journal will consider papers that concern tumors of the female reproductive tract, with originality, quality, and clarity the chief criteria of acceptance.

All manuscripts will be peer reviewed according to the Journal's policy set out below and, if accepted for publication in the Journal, Authors will be notified of this decision and at the same time requested to pay an Article Processing Fee. Following payment of the Article Processing Fee, papers will be made open access. Letters to the editor which comment upon work previously published in either *Gynecologic Oncology* or *Gynecologic Oncology Reports* will be published free of charge.

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GUIDE FOR AUTHORS

INTRODUCTION

Gynecologic Oncology Reports is an online-only, open access journal devoted to the rapid publication of survey articles, narrative review articles, case reports, case series and other short communications and correspondence in the field of gynecologic oncology. The journal will consider articles that concern tumors of the female reproductive tract, with originality, quality, and clarity the chief criteria of acceptance.

All manuscripts will be peer reviewed according to the Journal's policy set out below and, if accepted for publication in the Journal, Authors will be notified of this decision and at the same time requested to pay an Article Processing Fee.

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Type of Peer Review

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Reviewer Reports

Reviewers are asked to evaluate whether the manuscript: Is original Is methodologically sound Follows appropriate ethical guidelines Has results which are clearly presented and support the conclusions Correctly references previous relevant work

How Long Does the Peer-Review Process Take?
Typically the manuscript will be reviewed within 2-4 weeks. Should the reviewers' reports contradict one another or a report is unnecessarily delayed a further expert opinion will be sought. Revised manuscripts are usually returned to the Editors within 3-5 weeks and the Editors may request further advice from the reviewers at this time. The Editors may request more than one revision of a manuscript.

Final Report
A final decision to accept or reject the manuscript will be sent to the author along with any recommendations made by the reviewers, and may include verbatim comments by the reviewers.

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Reviewers advise the Editors, who are responsible for the final decision to accept or reject the article.

Types of articles
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Case Series: Case Series may be retrospective or prospective and may report an unlimited number of patients. Case Series should be a maximum of 2,000 words with no more than four tables or figures and 15 references.

Case Reports: Case Reports may provide a brief description of up to four cases of a particular condition that is unusual and also provides new insights into diagnosis or clinical management. Case Reports should be a maximum of 1,500 words with no more than four tables or figures and 15 references.

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