DESCRIPTION

*Gynecologic Oncology Reports* is an online-only, open access journal devoted to the rapid publication of narrative review articles, survey articles, case reports, case series, letters to the editor regarding previously published manuscripts and other short communications in the field of gynecologic oncology. The journal will consider papers that concern tumors of the female reproductive tract, with originality, quality, and clarity the chief criteria of acceptance.

All manuscripts will be peer reviewed according to the Journal's policy set out below and, if accepted for publication in the Journal, Authors will be notified of this decision and at the same time requested to pay an Article Processing Fee. Following payment of the Article Processing Fee, papers will be made open access. Letters to the editor which comment upon work previously published in either *Gynecologic Oncology* or *Gynecologic Oncology Reports* will be published free of charge.

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GUIDE FOR AUTHORS

INTRODUCTION

Gynecologic Oncology Reports is an online-only, open access journal devoted to the rapid publication of survey articles, narrative review articles, case reports, case series and other short communications and correspondence in the field of gynecologic oncology. The journal will consider articles that concern tumors of the female reproductive tract, with originality, quality, and clarity the chief criteria of acceptance.

All manuscripts will be peer reviewed according to the Journal's policy set out below and, if accepted for publication in the Journal, Authors will be notified of this decision and at the same time requested to pay an Article Processing Fee.

The Article Processing Fee is as follows:

Short Format and Narrative Review Articles (surveys, case series, case reports and short reports): Standard price: US $650.00 (exclusive of VAT/Sales Tax) SGO-member price if the lead author is a member of the Society of Gynecologic Oncology (SGO): US $350.00 (exclusive of VAT/Sales Tax)

Correspondence: Free of charge for all authors

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Peer-Review Policy

Type of Peer Review

Gynecologic Oncology Reports employs single blind review, where the reviewer remains anonymous to the authors throughout the process.

How the Reviewer is Selected

Survey articles, case series articles, case reports and short communications are reviewed by the Editorial Board of Gynecologic Oncology Reports. Narrative reviews are reviewed by experts who are matched to the paper according to their expertise. Letters to the Editor are evaluated by the Editors of Gynecologic Oncology Reports. Our reviewer database contains reviewer contact details together with their subject areas of interest, and this is constantly being updated.

Reviewer Reports

Reviewers are asked to evaluate whether the manuscript: Is original Is methodologically sound Follows appropriate ethical guidelines Has results which are clearly presented and support the conclusions Correctly references previous relevant work

How Long Does the Peer-Review Process Take?

Typically the manuscript will be reviewed within 2-4 weeks. Should the reviewers' reports contradict one another or a report is unnecessarily delayed a further expert opinion will be sought. Revised manuscripts are usually returned to the Editors within 3-5 weeks and the Editors may request further advice from the reviewers at this time. The Editors may request more than one revision of a manuscript.

Final Report

A final decision to accept or reject the manuscript will be sent to the author along with any recommendations made by the reviewers, and may include verbatim comments by the reviewers.
Editor's Decision is Final

Reviewers advise the Editors, who are responsible for the final decision to accept or reject the article.

**Types of articles**

**Survey Articles**: Survey articles should synthesize the latest research, experiences, and/or opinions in an area of gynecologic oncology from data gathered using validated instruments. These reports should be a maximum of 2,000 words with no more than four tables or figures and 15 references.

**Case Series**: Case Series may be retrospective or prospective and may report an unlimited number of patients. Case Series should be a maximum of 2,000 words with no more than four tables or figures and 15 references.

**Case Reports**: Case Reports may provide a brief description of up to four cases of a particular condition that is unusual and also provides new insights into diagnosis or clinical management. Case Reports should be a maximum of 1,500 words with no more than three tables or figures and 10 references.

**Narrative Review Articles**: Narrative reviews should relate to an important basic or clinical subject in the field. These articles should be a maximum of 5,000 words in length, with an unstructured abstract, a maximum of five tables or figures, and no more than 70 references.

**Short Communications**: Short Communications provide a brief but complete account of work, which presents either new data or existing data to support the conclusions of the author. Short Communications should be no more than 1,500 words in length, with an unstructured abstract, a maximum of two tables and one figure and 15 references.

**Surgical Films**: The maximum file size is **100 MB** (after conversion to mp4). Videos will be published in **mp4** format only Video and animation files supplied will be published online in the electronic version of your article in Elsevier Web products, including ScienceDirect: [http://www.sciencedirect.com](http://www.sciencedirect.com) Please provide a video still image file as well. This is the placeholder online and in print. A still photograph (formatted as described for the video) must be included with your submission (it can be any frame from the video or may be a separate image) - this will be used as an "icon" for the video link A 250 word structured abstract must accompany the video Highlights (similar to that required for a manuscript) must be included with the video submission The maximum number of references that can accompany the video submission is four All submitted files should be properly labeled so that they directly relate to the video file's content. In order to ensure that your video or animation material is directly usable, please provide the files in one of our recommended file formats: mpg, avi, mov, wma, wmv, swf, rm, fla, with a maximum file size of 100 MB. For more detailed instructions please visit our video instruction pages at [https://www.elsevier.com/artworkinstructions](https://www.elsevier.com/artworkinstructions)

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* The maximum file size is **100 MB** (after conversion to mp4)
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