CURRENT PROBLEMS IN SURGERY

AUTHOR INFORMATION PACK

TABLE OF CONTENTS

- Description p.1
- Impact Factor p.2
- Editorial Board p.2
- Guide for Authors p.3

DESCRIPTION

*Current Problems in Surgery* keeps readers up-to-date on the latest surgical advances. Each month, this publication examines a single clinical problem or condition commonly seen by *general surgeons*. Issues also focus on topics in surgical research and emerging ideas in *surgical subspecialties*. *Current Problems in Surgery* is ideal for information too urgent to await book publication, yet too important to be summarized in a brief journal article.

2016 Topics, Volume 53

January
*The Gastrointestinal Immune System: Implications for the Surgical Patient*  
Joseph F. Pierre, Rebecca A. Busch, and Kenneth A. Kudsk

February
*Process Improvement in Surgery*  
Christina A. Minami, Catherine R. Sheils, Karl Y. Bilimoria, and Anthony D. Yang

March
*Pancreatic Adenocarcinoma*  
Mariam F. Eskander, Lindsay A. Bliss, and Jennifer F. Tseng

April
*Environmentalism in Surgical Practice*  
Anna Weiss, Hannah M. Hollandswoth, Adnan Alseidi, Lauren Scovel, Clare French, Ellen L. Derrick, and Daniel Klaristenfeld

May
*Endocrine Incidentalomas*  
Lee F. Starker, Peter A. Prieto, J. Spencer Liles, Hop S. Tran Cao, Elizabeth G. Grubbs, Jeffrey E. Lee, Nancy D. Perrier, and Paul H. Graham

June
*The Intestinal Microbiome and Surgical Disease*  
Monika A. Krezalek, Kinga B. Skowron, Kristina L. Guyton, Baddr Shakhsheer, Sanjiv Hyoju, and John C. Alverdy
IMPACT FACTOR

2018: 1.500 © Clarivate Analytics Journal Citation Reports 2019

EDITORIAL BOARD

Editor-in-Chief
Stanley W. Ashley, BRIGHAM WOMENS HOSPITAL, Boston, MA

Assistant Editor
Lawrence L. Creswell, University of Mississippi Medical Center, Jackson, MS

Editorial Board
N. Scott Adzick, SHODAIR CHILDRENS HOSPITAL, Philadelphia, PA
Fabrizio Michelassi, NEW YORK PRESBYTERIAN HOSPITAL, New York, NY
Kim M. Olthoff, University of Pennsylvania Hillel, Philadelphia, PA
Steven C. Stain, ALBANY MEDICAL COLLEGE, Albany, NY
Thoralf M. Sundt, Mayo Foundation for Medical Education and Research, Rochester, MN
Stephen G. Swisher, UNIVERSITY OF TEXAS MD ANDERSON CANCER CENTER, Houston, TX
Robert W. Thompson, Washington University in Saint Louis, Saint Louis, MO
Lawrence W. Way, University of California San Francisco, San Francisco, CA
GUIDE FOR AUTHORS

GENERAL CONSIDERATIONS
The purpose of *Current Problems in Surgery* is to provide current, practical clinical information to subscribers for use in their daily practice. Please keep this objective in mind as you prepare your article.

The editors solicit original manuscripts from invited experts in the field of surgery and do not accept unsolicited manuscripts for publication. If you have a suggestion for a future topic or a proposal for manuscript, please contact the editor.

The production of the *Current Problems in Surgery* series is costly, and one expensive element of the total cost is the setting of the manuscript into type. It is important that your submission is complete and in the proper format.

The editors will be happy to answer any questions or provide assistance during the preparation and production of your manuscript.

MANUSCRIPT PREPARATION
The requirements for manuscripts submitted to the *Current Problems in Surgery* series conform to the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" established by the International Committee of Medical Journal Editors (Ann Intern Med 1997;126:36-47) www.icmje.org. Certain requirements unique to *Current Problems in Surgery* are provided below.

Manuscripts should be prepared using word-processing software (Microsoft Word preferred). Please use double-spaced text, with 8 ½" × 11" format, and 1" margins on all sides. Number the pages consecutively. The entire contribution should be between 70 (minimum) and 90 (maximum) pages.

Assemble the manuscript in the following order:
Title Page Table of Contents In Brief Biographical Information Main Text References Figure Legends
Tables Acknowledgements (if any)

The title page should include the full name (first, middle initial, last), earned degrees, job title, institution, and city/state (or country, if not the USA) for each author. The order of the authors on the title page will be used for indexing and citation purposes. At the bottom of the title page, please list the name and contact information (mailing address, email address, telephone number, FAX number) for the corresponding author.

The Table of Contents should include entries, in order, for the In Brief, Biographical Information, the main body of the manuscript, and references. For the main body of the manuscript, please include the major headings and subheadings that are used in the main text.

The In Brief is an extensive summary (6 to 8 pages in length) of the entire manuscript. The purpose is to provide an abbreviated look at the issue’s topic for readers who may not read the entire issue. Do not confuse the In Brief with an "introduction" that might appropriately be placed at the beginning of the main body of the text. Do not include references, figures, or tables in the In Brief.

Biographical Information should be provided for each author in the form of a single paragraph of approximately 70-75 words. Please use the same order for the authors as on the title page. For each author, please note their current academic and/or administrative title(s) and institutional affiliation(s). Include information about institutions where undergraduate, graduate, and/or professional degrees were earned. Conclude each paragraph with a note about current clinical and research interests.

The main text of the manuscript should be organized using a coherent system for headings and subheadings. These headings and subheadings should become the entries for the Table of Contents. Indent each new paragraph or leave an extra line space between paragraphs. Figures should be cited sequentially using numerals (Figure 1, Figure 2, etc.). Tables should be cited sequentially using numerals (Table 1, Table 2, etc.). Do not embed illustrations, figure legends, or tables within the main text. References should be cited sequentially using superscript numerals (1, 2, 3, etc.). Do not embed illustrations, figure legends, or tables within the main text.
The references should be double-spaced. Please do not exceed 200 references. If the number of references exceeds 200 entries, the following note should be added to your reference list, after reference number 200: "Complete bibliographic information available from the author upon request." Do not assign a new number to the same reference used a second time and do not assign more than one reference to any number. Prepare the references using AMA style (see below for additional information and examples).

Provide a figure legend for each figure that is cited in the main text. The figure legends should be short but descriptive. Avoid the use of abbreviations. Any symbol, marker, or explanatory number or letter on the corresponding illustration should be explained in the figure legend. If the corresponding illustration is a photomicrograph, the figure legend should mention an approximate degree of magnification. If the corresponding illustration has multiple panels, the legend should make reference to each panel using a numbering or lettering scheme; avoid the use of "top," "bottom," "left," or "right." If permission is needed for reproduction of a figure, provide the complete citation at the end of the figure legend.

Each table should be numbered sequentially and cited in order in the main text of the manuscript using numerals. Supply each table on a separate page. Provide a title for each figure that is brief and descriptive. Column headings should be brief. If abbreviations or symbols are used in the table, provide a legend, placed below the table that defines each of the abbreviations or symbols in the order they are cited. If permission is needed for reproduction of a table, provide the complete citation at the end of the table legend.

An acknowledgement can be used to recognize grant support or editorial assistance other than authorship.

REFERENCES

The reference list should be prepared using AMA style (AMA Manual of Style, 10th Edition, Williams and Wilkins, 2007, www.amamanualofstyle.com). Some commonly used examples of this style include:

**AMA citation style for journal articles**

One author:

Two or more authors, but less than six:

More than six authors:

**AMA citation style for websites**


**AMA citation style for books**

One author:

With editors:

**AMA citation style for book chapters**

**FIGURES**

Figures should be of professional quality. As a general rule, omit a figure rather than submit one of poor quality.

The preferred electronic formats include: GIF (.gif), JPEG (.jpg), Tagged Image File (.tif), or Encapsulated Post Script (.eps). Other formats such as Word, Excel, or Powerpoint files are discouraged. Hard copies of the illustrations do not need to be submitted if electronic files are available.

The submitted illustrations may be black and white line art, graphs, halftones (photographs), or color. The minimum acceptable resolutions are: 1000 dpi for black and white line art; 300 dpi for halftones; or 500 dpi for a figure that combines both.

On occasion, original artwork can be submitted in lieu of electronic files. In this case, artwork must again be of professional quality and be furnished as camera-ready hardcopy prints. Do not write on the back of these items with ballpoint pens or other hard writing implements. Do not paper clip, staple or mount photographs to legend sheets or manuscripts. Do not trim the photographs to their final size, but rather indicate where they should be cropped with a soft grease pencil in the margin of the photograph. On the back of each item, indicate in grease pencil the figure number, first author, title of the manuscript, and the top of the figure. These items should be mailed directly to the editorial office at the time of manuscript submission.

For help with preparing electronic artwork for both on-screen review and eventual publication, visit the Elsevier's Author Artwork instructions page at: https://www.elsevier.com/wps/find/authors.authors/authorartworkinstructions.

**COLOR**

The editors encourage the use of tables, line drawings and photographs to highlight outstanding points. Color illustrations can be included in the online version of the journal free of charge, but authors can pay for the inclusion of color illustrations in the print version of the journal. The use of color illustrations should only be considered when the use of color emphasizes important concepts in the discussion and/or portrays conditions for which variation in color is critical to accurate diagnosis.

The publisher is not in a position to fund the unlimited use of color: instead, our goal is to enable you to include as many clinically relevant color illustrations as our production constraints permit. There are two ways you can help. One way is to indicate which illustrations absolutely must be in color and which could appear in black and white. A second way to help is to envision your color illustrations as appearing on eight printed pages, either ordered consecutively or divided into two groups of four pages. Please note that more than one illustration can appear per page. Where feasible, please submit color material in black and white as well.

It is difficult to give more specific guidelines, as we believe individual manuscripts require individual responses. We are committed to including as many illustrations as possible, and we will contact you if problems with positioning should arise.

**PERMISSIONS and WAIVERS**

You must obtain permissions from the copyright holder for all tables (or portions thereof), illustrations, or long quotations borrowed from another source. The editors and publisher will not assume this responsibility, but they may provide useful advice about whether permission(s) are needed.

Obtaining the necessary permissions can be a lengthy process. Plan accordingly. Use a separate permission request form for each of your requests. This form should be sent to the copyright holder of the borrowed material, which is often the previous publisher. For reference, include a copy of the material you intend to reproduce along with the completed request form.

Authors should double check to be certain that all borrowed material is quoted accurately.
If approval to reproduce material has not been obtained at the time that a manuscript is submitted, please include copies of the request letters with your manuscript. Approvals for all requests must be received by the publisher prior to a manuscript's publication. Waivers must be obtained for the publication of photographs showing persons. The eyes of an individual may be masked to prevent identification, but every effort must be made to obtain permission for use of such photographs.

Any and all fees for the reproduction of previously copyrighted materials are the sole responsibility of the author and must be paid to the copyright holder(s) prior to publication.

**SUBMITTING MANUSCRIPTS ELECTRONICALLY**

Please upload your submission electronically before the contracted due date at [https://www.editorialmanager.com/CPS/default.aspx](https://www.editorialmanager.com/CPS/default.aspx). After first contact by the Editor you will be registered in the system and sent a username and password.

Upload each of the following items separately:
Manuscript (includes title page, table of contents, In Brief, biographical information, the main text, references, figure legends, tables, and acknowledgements) Illustrations. Upload each separately, using names such as Figure 1, Figure 2a, etc. Copyright Transfer Agreement Artwork Inclusion Form Author Affiliation Form for each author All permissions

Once the submission is received, the editors will review the materials for completeness and compliance with the instructions. If there are missing items or if any items require revision, the editors will notify you. The manuscript cannot be processed by the publisher unless the submission is complete and in the correct format.

**PROOFS**

Galley proofs of your article will be forwarded to you. Please review the proofs carefully. Be aware that the editors and publisher will also be reviewing the galley proofs for accuracy. Please answer all queries addressed to the author, or "Au." This is not an opportunity for rewriting sections of the manuscript. Instead, the purpose is to correct typographical or formatting errors that occur during typesetting. Return the galley proofs by the date indicated in the letter accompanying the proofs.

**EDITORIAL OFFICE**

Please contact the editorial office with any inquiries:

Staneley W. Ashley, M.D.
Editor, Current Problems in Surgery
Brigham and Women's Hospital
75 Francis Street
Boston, MA 02115 USA
Email: sashley@partners.org
Telephone Number: 617-732-6730
Fax Number: 617-264-6366

**Use of inclusive language**

Inclusive language acknowledges diversity, conveys respect to all people, is sensitive to differences, and promotes equal opportunities. Articles should make no assumptions about the beliefs or commitments of any reader, should contain nothing which might imply that one individual is superior to another on the grounds of race, sex, culture or any other characteristic, and should use inclusive language throughout. Authors should ensure that writing is free from bias, for instance by using 'he or she', 'his/her' instead of 'he' or 'his', and by making use of job titles that are free of stereotyping (e.g. 'chairperson' instead of 'chairman' and 'flight attendant' instead of 'stewardess').

**Author contributions**

For transparency, we encourage authors to submit an author statement file outlining their individual contributions to the paper using the relevant CRediT roles: Conceptualization; Data curation; Formal analysis; Funding acquisition; Investigation; Methodology; Project administration; Resources; Software; Supervision; Validation; Visualization; Roles/Writing - original draft; Writing - review & editing. Authorship statements should be formatted with the names of authors first and CRediT role(s) following. More details and an example

The gold open access publication fee for this journal is **USD 2700**, excluding taxes. Learn more about Elsevier's pricing policy: [https://www.elsevier.com/openaccesspricing](https://www.elsevier.com/openaccesspricing).
**Elsevier Researcher Academy**

Researcher Academy is a free e-learning platform designed to support early and mid-career researchers throughout their research journey. The "Learn" environment at Researcher Academy offers several interactive modules, webinars, downloadable guides and resources to guide you through the process of writing for research and going through peer review. Feel free to use these free resources to improve your submission and navigate the publication process with ease.

**Language (usage and editing services)**

Please write your text in good English (American or British usage is accepted, but not a mixture of these). Authors who feel their English language manuscript may require editing to eliminate possible grammatical or spelling errors and to conform to correct scientific English may wish to use the English Language Editing service available from Elsevier's Author Services.

**Submission**

Our online submission system guides you stepwise through the process of entering your article details and uploading your files. The system converts your article files to a single PDF file used in the peer-review process. Editable files (e.g., Word, LaTeX) are required to typeset your article for final publication. All correspondence, including notification of the Editor's decision and requests for revision, is sent by e-mail.

**PREPARATION**

**Highlights**

Highlights are optional yet highly encouraged for this journal, as they increase the discoverability of your article via search engines. They consist of a short collection of bullet points that capture the novel results of your research as well as new methods that were used during the study (if any). Please have a look at the examples here: example Highlights.

Highlights should be submitted in a separate editable file in the online submission system. Please use 'Highlights' in the file name and include 3 to 5 bullet points (maximum 85 characters, including spaces, per bullet point).