DESCRIPTION

Asian Nursing Research is the official peer-reviewed research journal of the Korean Society of Nursing Science, and is devoted to publication of a wide range of research that will contribute to the body of nursing science and inform the practice of nursing, nursing education, administration, and history, on health issues relevant to nursing, and on the testing of research findings in practice. The ISO abbreviated title of the journal is Asian Nurs Res. It is published quarterly by Elsevier beginning in June 2007, and indexed/abstracted in CINAHL, Embase, Science Direct, SCOPUS, Science Citation Index Expanded (SCIE), Current Contents/Social and Behavioral Sciences (SBS), Social Sciences Citation Index (SSCI) and Journal Citation Reports/Science Edition and Social Sciences Edition.

IMPACT FACTOR

2018: 1.256 © Clarivate Analytics Journal Citation Reports 2019

ABSTRACTING AND INDEXING

CINAHL
Embase
ScienceDirect
Scopus
Science Citation Index Expanded
Current Contents - Social & Behavioral Sciences
Journal Citation Reports - Science Edition
Social Sciences Citation Index
Directory of Open Access Journals (DOAJ)
PubMed/Medline

EDITORIAL BOARD

Editor-in-Chief
Eui Geum Oh, Yonsei University, Graduate School of Nursing College of Nursing, Republic of Korea

Associate Editors
Kyeong Hwa Kang, Hallym University, Republic of Korea
Soo Hyun Kim, Inha University, Republic of Korea
Yeon-Hwan Park, Seoul National University, Republic of Korea

Editorial Board Members
Ilknur Aydin Avci, Ondokuz Mayis University, Turkey
Sun-Mi Chae, Seoul National University, Republic of Korea
Sek Ying Chair, Chinese University of Hong Kong
Sally Wai-chi Chan, National University of Singapore, Australia
Wai-Tong Chien, Hong Kong Polytechnic University
Heejung Choi, Konkuk University, Korea, Republic of
Carol Estwing Ferrans, University of Illinois at Chicago, United States
Pamela Gail Hawranik, Athabasca University, Canada
Gwi-Ryung Son Hong, Hanyang University, Republic of Korea
Eun Ok Im, Duke University, United States
Soong-nang Jang, Chung-Ang University, Republic of Korea
Hee Sun Kang, Chung-Ang University, Republic of Korea
Kyung-Ah Kang, Sahmyook University, Republic of Korea
Jeung-Im Kim, Soonchunhyang University, Republic of Korea
Kerada Krainuwat, Mahidol University, Thailand
Janet L. Larson, UNIVERSITY OF MICHIGAN, United States
Diana Tze Fan Lee, Chinese University of Hong Kong, Hong Kong
Hyeonkyeong Lee, Yonsei University, Republic of Korea
Jiyeon Lee, Chungnam National University, Republic of Korea
Sun-Mi Lee, Catholic University of Korea - Songsim Campus, Republic of Korea
Yoonju Lee, Pusan National University, Republic of Korea
Chia-Chin Lin, University of Hong Kong, China
Craig Lockwood, The University of Adelaide, Australia
Won-Oak Oh, Korea University, Republic of Korea
Mio Ozawa, Hiroshima University, Japan
Domingo Palacios-Cena, Rey Juan Carlos University, Spain
Mo-Kyung Sin, Seattle University, United States
Eun Kyeung Song, University of Ulsan, Republic of Korea
Jane Hsiao-Chen Tang, Immaculata University, United States
Patraporn Tungpunkom, Chiang Mai University, Thailand

Society Contact
Ganghee Kim, Korean Society of Nursing Science, Korea, Republic of
GUIDE FOR AUTHORS

The Asian Nursing Research (ANR) is the official journal of the Korean Society of Nursing Science. ANR is an international, peer reviewed, open access (free submission and free access), scientific journal that seeks to promote the development and dissemination of knowledge that is directly relevant to all spheres of nursing practice, policy and professional issues. Asian Nursing aims to support evidence, informed policy and practice by publishing research, systematic and other scholarly reviews, critical discussion, and commentary of the highest standard. Invited papers that contribute to nursing knowledge and debate are published at the discretion of the Editor. The ISO abbreviated title of the journal is Asian Nurs Res. It is published quarterly by Elsevier beginning in June 2007, and indexed/abstracted in CINAHL, Embase, Science Direct, SCOPUS, Science Citation Index Expanded (SCIE), Current Contents/Social and Behavioral Sciences (SBS), Social Sciences Citation Index (SSCI) and Journal Citation Reports/Science Edition and Social Sciences Edition. It has been indexed in Medline since 2014.

MANUSCRIPT SUBMISSION

Manuscripts should be submitted electronically via http://www.evise.com/evise/jrnl/asiannursingresearch. All correspondence, including notification of the Editor’s decision and requests for revisions, will be processed via the system or e-mail. EVISE provides a fully online workflow for getting your manuscript published. It is understood that submitted manuscripts are prepared specifically and solely for ANR. Accepted manuscripts become the property of the Korean Society of Nursing Science and may be reproduced in other publications in whole or in part only with the permission of the Korean Society of Nursing Science. The Korean Society of Nursing Science has exclusive rights to the article and to its reproduction and sale in all countries. The Korean Society of Nursing Science reserves the right to edit all manuscripts to its style and space requirements and to clarify the presentation. Declined manuscripts will not be returned.

Types of paper

ANR publishes high quality papers to report research findings, research-based reviews and commentaries which are of interest to an international readership of practitioners, educators, administrators and researchers in all areas of nursing. In addition ANR publishes editorials and letters.

Editorials: These include comments by organizations or individuals on topics of current interest by invitation only.

Research Articles: These include full papers reporting original research. These are reports of empirical findings from the highest quality basic and clinical research studies within the scope of focus of ANR. Findings from studies utilizing diverse approaches are relevant, including: qualitative methods; measurement including development and evaluation of instrumentation; observational, quasi-experimental, and experimental studies; e-science, information-based studies; and mixed method designs. Research papers should adhere to recognized standards for reporting guidelines. Analysis by gender is recommended.

Review Articles: These include critical presentations of topics of interest to those relevant to nursing theory, practice, and education. The unsolicited reviews will be considered for publication if topical, of high quality and subject to peer review. The body of a review article should be a comprehensive, scholarly evidence-based review of the literature, accompanied by critical analysis and leading to reasonable conclusions. Wherever appropriate, details of the literature search methodology should be provided, i.e. the databases searched, the search terms and inclusive dates, and any selectivity criteria imposed. Wherever possible, use primary resources, avoiding "Data on File", "Poster" or other unpublished references.

Letters to the Editor: These include responses to previous articles and editorials.

Commentaries: All commentary topics must be checked with the editor prior to submission. These include knowledge-based or consensus-type articles (e.g., working group statement) expressing objective opinions, experiences or perspectives on an important area related to nursing.

Announcements: These include announcements to pertinent forthcoming meetings or events.
BEFORE YOU BEGIN
MANUSCRIPT PREPARATION AND ELECTRONIC SUBMISSION
Files uploaded to the online submission system are ultimately used in final production through a completely paperless system. Authors should submit to the journal online via the journal's home page or at https://www.evise.com/profile/api/navigate/ASIANNURSINGRESEARCH. You will be guided through the creation and uploading of the various files, including the Manuscript Checklist and the form of Open Access Publication Policy. Once the uploading is completed, the system automatically builds an electronic proof in the PDF format, which is then reviewed after your submission. All correspondence, including notification of the Editor's decision and requests for revisions, will be made by e-mail. Submitted papers should be relevant to international audience and Articles should be written in English (using American English spelling) and meet the following basic criteria: the material is original, the information is important, the writing is clear and concise, the study methods are appropriate, the data are valid, and the conclusions are reasonable and supported by the data. Manuscripts must be prepared according to the NLM Style Guide for Authors, Editors, and Publishers (http://www.nlm.nih.gov/citingmedicine). If there are any discrepancies between these author instructions and the NLM Manual, the ANR guidelines shall prevail. All authors will be required to complete the Manuscript Checklist during the submission process to assist them in ensuring that the basic requirements of manuscript submission are met, including details of the roles of funding sources and any conflicts of interest. The Manuscript Checklist is designed to be a self-assessment checklist to assist authors in preparing their manuscript. A completed form must be submitted to show that you have included all the necessary parts in your submission.

Manuscript Preparation Manuscripts should be typewritten, double-spaced, using a standard sized typeface and margins of at least 1 inch. Place three returns after every element, such as title, headings, paragraphs, and figure and table callouts. Manuscripts are accepted for publication with the understanding that their contents, or their essential substance, have not been published elsewhere, except in abstract form or by the express consent of the Editors. Materials taken from other sources must be accompanied by written permissions for reproduction, obtained from the original copyright holder. Statistical methods should be identified. Priority claims are discouraged. Authors must link ORCID to the submissions. (To register, visit https://orcid.org).

Research Reporting guidelines
ANR requires that manuscripts adhere to recognized reporting guidelines relevant to the research design used and requires author(s) to submit a checklist verifying that essential elements have been reported for all primary researches and systematic reviews.

Reporting guidelines endorsed by the journal are listed below: Observational cohort, case control and cross sectional studies Strengthening the Reporting of Observational Studies in Epidemiology (STROBE)
Meta-analysis of Observational Studies in Epidemiology (MOOSE)

Qualitative studies
Consolidated criteria for reporting qualitative research (COREQ)
Standards for Reporting Qualitative Research (SRQR)

Quasi-experimental/ non-randomized trials
Transparent Reporting of Evaluations with Non-randomized Designs (TREND)

Randomized (and quasi randomized) controlled trials
Consolidated Standards of Reporting Trials (CONSORT)

Study of Diagnostic accuracy/assessment scale
Standards for the Reporting of Diagnostic Accuracy Studies (STARD)

Systematic Review and meta-analysis Preferred Reporting Items for Systematic Reviews and Meta-Analyses (PRISMA)
Meta-analysis of Observational Studies in Epidemiology (MOOSE)

Quality improvement studies
Standards for Quality Improvement Reporting Excellence (SQUIRE)

Ethics in publishing
Please see our information pages on Ethics in publishing and Ethical guidelines for journal publication.

Ethical Considerations
All studies must be conducted to a high ethical standard and must adhere to local regulations and standards for gaining scrutiny and approval.

The work on human beings that is submitted to the journal must have been carried out in accordance with The Code of Ethics of the World Medical Association (Declaration of Helsinki). Manuscripts will only be considered if they comply with internationally recognized standards of ethical research. The authors must be able to state that:

1. Research involving humans or animals has been approved by an Institutional Review Board (IRB) and has been conducted in accordance with accepted national and international standards: informed consent should be obtained from human subjects or their guardians prior to their participations in a study if applicable; privacy of study subjects is maintained or informed consent has been obtained if they are in any way identifiable; and any potential conflicts of interest are disclosed.

2. All individuals named as author qualify for authorship. All people listed as is restricted only to direct participants who have contributed significantly to the work.

Use of inclusive language
Inclusive language acknowledges diversity, conveys respect to all people, is sensitive to differences, and promotes equal opportunities. Articles should make no assumptions about the beliefs or commitments of any reader, should contain nothing which might imply that one individual is superior to another on the grounds of race, sex, culture or any other characteristic, and should use inclusive language throughout. Authors should ensure that writing is free from bias, for instance by using 'he or she', 'his/her' instead of 'he' or 'his', and by making use of job titles that are free of stereotyping (e.g. 'chairperson' instead of 'chairman' and 'flight attendant' instead of 'stewardess').

Authorship
The Corresponding Author must submit a completed Author Consent Form to the ANR editorial office (kaned@kan.or.kr) with manuscripts. All authors must sign the Author Consent Form.

According to the International Committee on Medical Journal Editor (ICMJE), an author is defined as one who has made substantial contributions to the conception and development of a manuscript.

Adhere to the ICMJE guidelines (http://www.icmje.org) which state that “authorship credit should be based on all of the following: (1) substantial contributions to conception and design of the study, or acquisition of data, or analysis and interpretation of data; (2) drafting the article or advising it critically for important intellectual content; and (3) final approval of the version to be published”. All other contributors should be listed as acknowledgments.

Changes to authorship
Authors are expected to consider carefully the list and order of authors before submitting their manuscript and provide the definitive list of authors at the time of the original submission. Any addition, deletion or rearrangement of author names in the authorship list should be made only before the manuscript has been accepted and only if approved by the journal Editor. To request such a change, the Editor must receive the following from the corresponding author: (1) the reason for the change in author list and (2) written confirmation (e-mail, letter) from all authors that they agree with the addition, removal or rearrangement. In the case of addition or removal of authors, this includes confirmation from the author being added or removed. Only in exceptional circumstances will the Editor consider the addition, deletion or rearrangement of authors after the manuscript has been accepted. While the Editor considers the request, publication of the manuscript will be suspended. If the manuscript has already been published in an online issue, any requests approved by the Editor will result in a corrigendum.

Acknowledgements
All contributors who do not meet the criteria for authorship as defined above should be listed in an acknowledgments section. General acknowledgements for consultations, statistical analysis and so forth, should be listed concisely at the end of the text, including the names of the individuals who
were directly involved. Consent should be obtained from those individuals before their names are listed in this section. All financial and material support for the research and work from internal or external agencies, including commercial companies, should be clearly and completely identified.

Elsevier supports responsible sharing
Find out how you can share your research published in Elsevier journals.

**Role of the funding source**
You are requested to identify who provided financial support for the conduct of the research and/or preparation of the article and to briefly describe the role of the sponsor(s), if any, in study design; in the collection, analysis and interpretation of data; in the writing of the report; and in the decision to submit the article for publication. If the funding source(s) had no such involvement then this should be stated.

**Conflict of Interest**
Authors must disclose any financial and personal relationships with other people or organizations that might lead to bias or a conflict of interest. If there is no conflict of interest, this should also be explicitly stated as none declared.

**Copyright**
Authors are required to sign the copyright transfer agreement to the society. All accepted manuscripts, artwork, and photographs become the permanent property of the society. The copyright agreement form will be sent to corresponding authors of accepted manuscripts with proofs. This should be signed and returned to the society. Authors must obtain permission to reproduce or adapt all or part of copyrighted materials from other journal or book sources.

**Open access**
Every peer-reviewed research article appearing in this journal will be published open access. This means that the article is universally and freely accessible via the internet in perpetuity, in an easily readable format immediately after publication. To provide open access, this journal has an open access fee (also known as an article publishing charge APC) which needs to be paid by the authors or on their behalf e.g. by their research funder or institution.

A CC user license manages the reuse of the article (see https://www.elsevier.com/openaccesslicenses). All articles will be published under the following license:

*Creative Commons Attribution-NonCommercial-NoDerivs (CC BY-NC-ND):* for non-commercial purposes, lets others distribute and copy the article, and to include in a collective work (such as an anthology), as long as they credit the author(s) and provided they do not alter or modify the article.

**Open Access Publication Fee**
A fee of USD 1,000 (excluding taxes) is payable by the author or research funder to cover the costs associated with publication. It applies to the submissions from July 1, 2016. Please submit a signed Open Access Policy Agreement with your manuscript.

**MANUSCRIPT LAYOUT**

**Peer review**
This journal operates a double blind review process. All contributions will be initially assessed by the editor for suitability for the journal. Papers deemed suitable are then typically sent to a minimum of two independent expert reviewers to assess the scientific quality of the paper. The Editor is responsible for the final decision regarding acceptance or rejection of articles. The Editor's decision is final. More information on types of peer review.

**Double-blind review**
This journal uses double-blind review, which means the identities of the authors are concealed from the reviewers, and vice versa. More information is available on our website. To facilitate this, please include the following separately:

*Title page (with author details):* This should include the title, authors' names, affiliations, acknowledgements and any Declaration of Interest statement, and a complete address for the corresponding author including an e-mail address.

*Blinded manuscript (no author details):* The main body of the paper (including the references, figures, tables and any acknowledgements) should not include any identifying information, such as the authors' names or affiliations.
General Style and Format

Manuscripts must be electronic files. You will need to prepare the following files for submission:

Cover letter
To the editor in which you detail authorship contributions and other matters you wish the editors to consider.

Title Page
On the title page include: (1) title of the article; (2) running head; (3) author names (with highest academic degrees and affiliations including titles, department, and name and location of institutions to which the work should be attributed); (4) corresponding author’s name and complete address including email, phone and FAX numbers, (5) any acknowledgments, credits, or disclaimers, including funding sources and conflicts of interest. Acknowledgments of aid or criticism (e.g., source of research fund or grant; any conflicts of interest) should be approved by the person whose help is being recognized. Authors are required to sign a statement conferring the copyright to the manuscript to ANR.

Abstract and Keywords
An abstract of up to 250 words for articles (including reviews) should be typed double-spaced on a separate page. It should cover the main factual points, including statements of the purpose, methods, results, and conclusions. The abstract should be accompanied by a list of three to five keywords for indexing purposes; be very specific in your word choice. Use MeSH (Medical Subject Headings) keywords (http://www.nlm.nih.gov/mesh/meshhome.html).

Text
Headings and subheadings should be provided in the methods and results sections, and, where appropriate, in the discussion section. Please keep the text clear and concise. Because the readership of ANR spans many disciplines, jargon should be avoided as it may not be familiar to some readers. Organize the manuscript in the following order: title page, acknowledgments, abstract, text, references, tables, figure legends and figures. Do not use appendices. The text of articles is usually divided into sections with the headings: Introduction, Methods, Results, Discussion, and Conclusion(s). Articles may need subheadings within some sections to clarify their content.

Introduction: Clearly state the need for this study and the main question or hypothesis of the study. Summarize the literature review or background in the area of the study.

Methods: Describe the study design, setting and samples, ethical considerations, measurements/instruments, data collection/procedure and data analysis used. If it is qualitative research instrument can be omitted. Ensure correct use of the terms sex (when reporting biological factors) and gender (identify, psychosocial or cultural factors), and, unless inappropriate, report the sex and/or gender of study participants, the sex of animals or cells, and describe the methods used to determine sex and gender. If the study was done involving an exclusive population, for example in only one sex, justify why, except in obvious cases, (e.g., prostate cancer). Define how you determined race or ethnicity and justify the relevance.

Results: Describe the main results in a concise paragraph. This section should be the most descriptive. Note levels of statistical significance and confidence intervals where appropriate.

Discussion: Discussion should be based only on the reported results. Discussion for advances in nursing practice, nursing knowledge development, and nursing implication is strongly recommended.

Conclusions: State the conclusions and recommendations for further study. Do not summarize the study results.

Tables/Figures
Tables/Figures should be self-contained and complement, but not duplicate, information contained in the text. Tables/Figures should be numbered consecutively in Arabic numerals. Each table and figure should be placed on a separate page and in English. There should be no more than five tables and figures in total.

The title of the table shall be placed on top of the table and the first letters of important words shall be capitalized. The title of the figure shall be placed below the figure with the first letter capitalized.
Always, define abbreviations in a legend at the bottom of a table/figure as a note, even if they have already been defined in the text. List abbreviations in alphabetical order; do not include the word "and" before the last abbreviation.

For footnotes to appear in the legend, use roman superscript alphabets. Asterisks (*, **) should be reserved for \( p \)-values. All units of measurements and concentrations should be abbreviated using Systeme International (SI) units.

When reporting decimal numbers, the significance level shall be shown up to three decimal places; means, standard deviations, and a test statistic, to two decimal places; and percentages, to one decimal place (e.g, \( p = .002, \ 23.983.47, \ 45.7\% \)). Only if the value can be more than 1, 0 shall be placed in front of the decimal point (e.g, \( t=0.26, \ F=0.92, \ r=.14, \ R^2=.61 \)).

When reporting \( p \)-values, which refer to significance probability, footnotes shall not be used but the actual \( p \)-values shall be provided. If a \( p \)-value is .000 and 1.000, it shall be indicated as \( p < .001 \) and \( p < .999 \), respectively. If \( p \)-values have to be reported using footnotes, *, ** shall be used (e.g. *\( p < .05 \), **\( p < .01 \)).

Do not indicate placement of tables or figures in the text—the editor will automatically place your tables and figures.

Data references
This journal encourages you to cite underlying or relevant datasets in your manuscript by citing them in your text and including a data reference in your Reference List. Data references should include the following elements: author name(s), dataset title, data repository, version (where available), year, and global persistent identifier. Add [dataset] immediately before the reference so we can properly identify it as a data reference. The [dataset] identifier will not appear in your published article.

Reference style
References follow the NLM style. Reference should be numbered serially in the order of appearance in the text, with numbers in brackets [ ]. When multiple references are cited together, use a hyphen to indicate a series of inclusive numbers. Use commas to indicate a series of non-inclusive numbers. A citation with these references [4,5,6,14] is abbreviated to [4-6,14]. If a reference is cited more than once, use the original reference number. References should be listed on a separate sheet at the end of the paper in the order of citation. Journal names should be abbreviated according to the journal list of United States National Library of Medicine (NLM) available from: http://www.ncbi.nlm.nih.gov/sites/entrez?db=journals and the List of KoreaMed Journals available from: http://www.koreamed.org/JournalBrowser.php.

Authors are responsible for the accuracy of their references. Software packages make citing literature particularly easy.

If a DOI has been assigned to the article that authors are using, authors should include this after the page numbers for the article, preceded by https://doi.org/ – see http://www.doi.org for more information.


Reference Examples

Journals

Journal Articles: For six or fewer authors, list all authors

Journal Articles: For more than six authors, list the first six followed by et al.

Forthcoming Journal Articles

Journals on the Internet

Books
Reference to an Entire Book

Chapter in an Edited Book

Entire Books on the Internet

Scientific and Technical Reports

Web


Units
Système International (SI) units must be used, with the exception of blood pressure values which are to be reported in mmHg. Please use the metric system for the expression of length, area, mass and volume.

Research data
This journal encourages and enables you to share data that supports your research publication where appropriate, and enables you to interlink the data with your published articles. Research data refers to the results of observations or experimentation that validate research findings. To facilitate reproducibility and data reuse, this journal also encourages you to share your software, code, models, algorithms, protocols, methods and other useful materials related to the project.
Below are a number of ways in which you can associate data with your article or make a statement about the availability of your data when submitting your manuscript. If you are sharing data in one of these ways, you are encouraged to cite the data in your manuscript and reference list. Please refer to the "References" section for more information about data citation. For more information on depositing, sharing and using research data and other relevant research materials, visit the research data page.

**Data linking**
If you have made your research data available in a data repository, you can link your article directly to the dataset. Elsevier collaborates with a number of repositories to link articles on ScienceDirect with relevant repositories, giving readers access to underlying data that gives them a better understanding of the research described.

There are different ways to link your datasets to your article. When available, you can directly link your dataset to your article by providing the relevant information in the submission system. For more information, visit the database linking page.

For supported data repositories a repository banner will automatically appear next to your published article on ScienceDirect.

In addition, you can link to relevant data or entities through identifiers within the text of your manuscript, using the following format: Database: xxxx (e.g., TAIR: AT1G01020; CCDC: 734053; PDB: 1XFN).

**Mendeley Data**
This journal supports Mendeley Data, enabling you to deposit any research data (including raw and processed data, video, code, software, algorithms, protocols, and methods) associated with your manuscript in a free-to-use, open access repository. During the submission process, after uploading your manuscript, you will have the opportunity to upload your relevant datasets directly to Mendeley Data. The datasets will be listed and directly accessible to readers next to your published article online.

For more information, visit the Mendeley Data for journals page.

**Data statement**
To foster transparency, we encourage you to state the availability of your data in your submission. This may be a requirement of your funding body or institution. If your data is unavailable to access or unsuitable to post, you will have the opportunity to indicate why during the submission process, for example by stating that the research data is confidential. The statement will appear with your published article on ScienceDirect. For more information, visit the Data Statement page.

**REVIEW AND ACTION**

**Review Process**
Manuscripts are reviewed by members of an international expert panel. All such papers will undergo a double blind peer review by three reviewers and the Editor. The Editorial Board reserves the right to refuse any material for publication. The Editor-in-Chief reserves the right to the final decision regarding acceptance. Authors will receive of the reviewer’s comments. If the manuscript is subjected to publish, the author will be asked to respond the reviewer’s comment within 30 days.

**AFTER ACCEPTANCE**

**Use of the Digital Object Identifier**
The Digital Object Identifier (DOI) may be used to cite and link to electronic documents. The DOI consists of a unique alpha-numeric character string which is assigned to a document by the publisher upon the initial electronic publication. The assigned DOI never changes. Therefore, it is an ideal medium for citing a document, particularly 'Articles in press' because they have not yet received their full bibliographic information. Example of a correctly given DOI (in URL format; here an article in the journal): http://dx.doi.org/10.1016/j.anr.2015.04.008.
When you use a DOI to create links to documents on the web, the DOIs are guaranteed never to change.
**Online proof correction**

Corresponding authors will receive an e-mail with a link to our online proofing system, allowing annotation and correction of proofs online. The environment is similar to MS Word: in addition to editing text, you can also comment on figures/tables and answer questions from the Copy Editor. Web-based proofing provides a faster and less error-prone process by allowing you to directly type your corrections, eliminating the potential introduction of errors.

If preferred, you can still choose to annotate and upload your edits on the PDF version. All instructions for proofing will be given in the e-mail we send to authors, including alternative methods to the online version and PDF.

We will do everything possible to get your article published quickly and accurately. Please use this proof only for checking the typesetting, editing, completeness and correctness of the text, tables and figures. Significant changes to the article as accepted for publication will only be considered at this stage with permission from the Editor. It is important to ensure that all corrections are sent back to us in one communication. Please check carefully before replying, as inclusion of any subsequent corrections cannot be guaranteed. Proofreading is solely your responsibility.

**Offprints**

The corresponding author will be notified and receive a link to the published version of the open access article on ScienceDirect. This link is in the form of an article DOI link which can be shared via email and social networks. For an extra charge, paper offprints can be ordered via the offprint order form which is sent once the article is accepted for publication. Both corresponding and co-authors may order offprints at any time via Elsevier's Author Services.

**AUTHOR INQUIRIES**

Visit the Elsevier Support Center to find the answers you need. Here you will find everything from Frequently Asked Questions to ways to get in touch. You can also check the status of your submitted article or find out when your accepted article will be published.

**REGULATION UPDATE NOTICE**

This regulation shall enforce in March 2007. This regulation shall enforce in 2009. This regulation shall enforce in November 2011. This regulation shall enforce in December 2012. This regulation shall enforce in January 2015. This regulations shall enforce in March 2016.