



An international journal of midlife health and beyond

The Official Journal of the European Menopause & Andropause Society

Publishing Sponsored Supplements to Maturitas®

Publishing a single topic sponsored supplement offers a cost effective method of reaching a target audience of professionals. The supplement will be peer reviewed, indexed, and covered by the major data base and contents services. The supplement will be available on the Journal's website (<http://www.maturitas.org/home>) as well as ScienceDirect. Here are the first steps:

1. Call or email Reinbert van der Fluit (+31 20 485 2931 or r.fluit@elsevier.com) for page costs and questions about procedures.
2. All supplements require preliminary approval from the editorial office. You will be asked to submit the following:
 - * A proposed table of contents with names and affiliations of corresponding authors
 - * Name and affiliation of guest editor(s) Name of sponsor(s)
 - * Provide date and venue of symposium.
3. If preliminary approval is granted by the editorial office, you will be asked to submit manuscripts for editorial and peer review.

Timeline: Allow about 5 months from time of submission of supplement manuscripts to time of print. This timeframe will vary by size of supplement and the editorial review process.

Peer review takes 2-4 weeks to complete.

Normal production takes 8-12 weeks after receipt of the final accepted manuscripts.

We also offer Fast Track production, which takes 5-8 weeks after receipt of the final accepted manuscripts (at 25% surcharge).

Organizations

European Menopause & Andropause Society (EMAS)
Australasian Menopause Society (AMS)

Editor-in-Chief

Margaret Rees MA DPhil FRCOG

Editor-in-Chief for EMAS Supplements and News

Serge Rozenberg MD PhD

Year Established

1978

Editorial

The Official Journal of the European Menopause and Andropause Society, and a widely read and highly cited journal in the field, *Maturitas*® brings solid coverage of the clinically relevant content needed to stay at the forefront of the dynamic field of midlife and beyond. This premier journal encompasses all aspects of postreproductive health in both genders ranging from basic science to health and social care.

Maturitas ® covers the wide scope of midlife and beyond, including

- predictors, effects and management of chronic diseases
- sex steroid deficiency in both genders
- epidemiology, health and social care
- therapeutic advances
- complementary and alternative medicines

All articles are originally submitted and peer-reviewed. Indexed by: MEDLINE/Index Medicus, Current Contents, Science Citation Index, Research Alert, ISI Biomed, Scopus, EMBASE, BIOSIS, and Reference Update.

Audience

Gynecologists, internists, endocrinologist, gerontologists, oncologists, epidemiologists, basic science researchers and all health and social care professionals dealing with problems of midlife and beyond

Frequency

Monthly

Electronic Usage

31,793 average monthly downloads for *Maturitas*¹

More than 7600 accounts have online access (an account can be a conglomerate of institutions).

An increasing number of readers access the journal online via ScienceDirect, one of the world's most advanced web delivery systems for scientific, technical and medical information.

<http://www.sciencedirect.com/science/journal/03785122>

Published Supplements are available electronically alongside regular issues in ScienceDirect, the Elsevier Electronic Database for the scientific world. The full title of the supplement together with the name of the sponsoring organisation can now be highlighted on ScienceDirect. This means *greater visibility* for the supplement.

¹ Average based on full text articles downloaded monthly via ScienceDirect between January 2012 and January 2013

Impact Factor 2011

2.767

Ranking

13th out of the 79 journals in the ISI Obstetrics and Gynecology category and **16th** out of the 44 journals in the ISI Geriatrics and Gerontology category.

Where Abstracted and/or Indexed

MEDLINE/Index Medicus, Current Contents/Clinical Medicine, Biosis, EMBASE/Excerpta Medica, Reference Update, and SCOPUS

Other Supplement Services

* Preprint: If you need a promotional piece for an upcoming meeting and have an approved proposal from the editorial office, we can provide a preprint with a mockup of the cover of the Journal for advance distribution. The preprint includes the Introduction of your supplement plus the abstracts of the articles to be published.

* Elsevier Mailing Lists: In many cases we can obtain mailing lists from other Elsevier journals (North American and European titles) to increase distribution of your supplement.

* Mailing Lists: We can acquire mailing lists that specifically target demographics of your choosing.

* Overruns: Extra copies of your complete supplement issue.

* Complete Distribution Services: We can bulk ship and/or mail individual copies of your supplement out to any size mailing list anywhere in the world directly from our printer.

* Online access: Free full-text access on the Journal's website can be made available to all readers.

* Video Clips: Clips of procedures or mechanisms of action can be posted on the online versions of the supplement (with reference to the online url in the printed version.)

* WebCast: Your topics can be presented in a live or prerecorded WebCast over the internet. Online CE, CPE, or CME accreditation can be included.

* CD-ROMS of Your Published Supplement: The CD-ROMS may also contain video clips to further clarify and enhance figures or to more clearly demonstrate procedures and mechanisms of action.

* Pocket-Size Supplements: After publishing a full-size supplement, we can do a pocket-size version that fits perfectly into a lab coat. These are great for Consensus Recommendations.

* Wall Charts: We can produce and print wall charts intended for posting in doctors' offices to educate either caregivers or patients (e.g., regarding medication compliance).

* Reprints: Extra copies of a particular supplement article (contact Greg Davies at reprints@elsevier.com).

Homepage

<http://www.maturitas.org>

Guide for Authors

<http://www.maturitas.org/authorinfo>

Guidelines for Publishing Supplements in Maturitas®

The Editorial Board of Maturitas® has affirmed the legitimacy of publishing commercially sponsored supplements to The Journal subject to certain principles and guidelines. These principles, briefly stated are as follows:

* Supplements will be published only if there is scientific and/or educational logic for combining papers in one publication rather than publishing them separately.

* Supplement contents will be under the absolute authority of the Editorial Board of Maturitas® which has the right to modify or reject any part or all of a supplement. Each manuscript in a supplement must undergo rigid peer review, and supplements will not serve as a means of publishing manuscripts that would not withstand peer review.

* Editorial Board members and peer review consultants responsible for the review process will not receive financial rewards for this added responsibility.

* No advertising will be permitted in supplements other than a general acknowledgement that an educational grant has been provided by a company for publication.

* Interested parties are expected to certify in a disclosure statement that no Maturitas® Editorial Board personnel or review consultants will stand to benefit financially from the publication of the supplement.

The purpose of this document is to outline, more specifically, the procedures by which supplements are to be proposed and evaluated, and how their contents are to be reviewed and published.

I. Procedures for Submitting Proposals

A. Letter of Intent

Parties interested in developing supplemental materials for publication in Maturitas should first submit a one page proposal which should briefly outline:

1. the nature of the intended proposal (scope, subject matter).
2. venue and context for preparing materials, including some details regarding the symposium.
3. applicants previous experience in developing supplements.
4. applicants relationship to the topic in question, or its developers.
5. procedures used for identifying possible contributors.
6. contributors already named or others currently under consideration.
7. how the supplement would benefit the journal and/or its parent organization.
8. why publication of the proposed materials as a supplement would be preferable to publication as regular articles.

A supplement will avoid product-specific descriptions and, where treatment or intervention methods are presented, include discussion of all products related to the supplement topic. Except under special circumstances, there can be no focus on a specific product in the title of the supplement or title of an article within a supplement.

Based on this initial inquiry, a committee of editors will decide whether to invite a formal proposal (described in B).

B. Proposal Requirements and Procedures for Submissions

In essence, the proposal would consist of an expanded version of the initial inquiry and should not exceed 10 double-spaced, typewritten pages. The proposal should elaborate on the following considerations:

1. the overall aims of the supplement.
2. a more fully developed explanation of qualifications of presenters and how they were selected.
3. details regarding circumstances of how the intended papers will be presented. (Who? What? Where? When? Why?)
4. number of papers intended for submission and estimated manuscript length.
5. a signed statement of understanding that papers will undergo standard review process and that the Editors have the right to refuse publication of any paper or presentation or any part of these materials, or all of the materials.
6. an indication of how presenter/authors will be compensated for their work (submission of a disclosure statement will be required).
7. statement regarding any previous publication or presentation of the supplement materials as a manuscript or abstract, or in any other format.
8. approximate date when materials will be ready for review.
9. statement to the effect that the applicant has reached satisfactory preliminary financial agreement with the Elsevier Supplements Manager.

C. Proposal Review Process

The following describes the most probable flow of events in the review of a supplement proposal:

1. inquiry to Editors.
2. letter of intent from sponsor to Editors.
3. Editor decision:
 - a. if negative, Editors prepare a rejection letter with a brief explanation.

b. if positive, Editors prepares a letter inviting a detailed proposal and contacts sponsor to propose financial arrangements.

4. detailed proposal received by Editors.

5. final approval stage The Editors will be responsible for accepting or rejecting proposed supplements. This decision will be based on input received from Maturitas Editorial Board (as deemed necessary) and, their discretion, evaluation of the proposed material and authors by a review subcommittee. The review subcommittee will be appointed by the Editors and be comprised of 3 individuals known to them to be knowledgeable in the area of the proposed supplement.

6. Editor responds to sponsor:

a. if negative, Editors write a rejection letter to sponsor.

b. if positive, Editors write an acceptance letter and contacts sponsor to complete financial discussions regarding overcopy pricing.

7. at this point financial management is turned over to the publisher.

II. Supplement Review Process

Once a supplement proposal has been approved, the Editors will:

1. select the reviewers in collaboration with the Guest editors . (All reviewers will be required to indicate that they will not benefit financially from the publication of any part of the supplement.)

2. in collaboration with the publisher, establish deadlines for review, final submission and publication.

3. coordinate with the Maturitas Editorial Office as necessary.

4. oversee the review process.

5. edit all manuscripts for style and content.

6. submit final manuscripts to the publisher.

III. Responsibilities of the Guest Editor

The Guest Editor must be appointed by the client, most of the time this is the scientific chairman of the meeting or one of the main authors of the supplement.

The main responsibilities of the Guest Editor are:

- liaising with the authors and collecting all the manuscripts
- submitting the complete papers in one go to Elsevier Amsterdam
- Selecting reviewers with their email addresses in collaboration with the Editors
- along with each paper the appropriate reviewers need to be submitted to Elsevier including their email addresses

IV. Financial Considerations and Process

1. approval of preliminary financial arrangements are confirmed in writing to the parent organization.

2. sponsor provides to the Editors an estimate of number of overcopies required.

3. if a supplement is accepted, a final price quote for overcopy costs will be provided and confirmed in writing once the number of pages has been determined.

4. once financial arrangements are confirmed, payment procedures and overcopy delivery instructions will be coordinated with the publisher.

Questions?

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