Introduction

Mendeley Data is a repository solution where researchers can store, share, find and expose their ongoing research data and research data annotations to fulfill the funders Research Data Management Plans whilst enabling increased exposure and reusability of research data output.

Benefits:

- **Increased research exposure and impact** – Early exposure of data heightens the visibility and impact of research, which influences getting credit for published works, driving citations and prestige.

- **Faster dissemination of research** – Access to research data helps speed up the dissemination of research, driving additional visibility of results and discussion around results.

- **Improved research integrity and accountability** – Data sharing also enhances the integrity of research, providing a public validation of research results.

- **Increased collaboration** – Shared data is an important aspect of collaboration, as researchers seek to understand how results are obtained, and exchange views on analysis and interpretation.

- **Enhanced project management** – Implementing data management practices help researchers work more efficiently, track progress more easily, and mitigate against the risk of lost or corrupted data.

1 – Create & Publish

1. Go to data.mendeley.com & click “Start Uploading” to upload your “Dataset”.

![Put your research data online today](image)

*So it can be cited, shared and secure*

Start uploading
2. Enter a title for the research data you would like to share.

3. Upload any type of file. Each dataset can be up to 10GB in size with an unlimited number of files.
4. Enter a description of your research data and select categories to aid discoverability.

5. Then click to publish a dataset.
6. Tick the checkboxes showing you understand you are publishing your dataset.

7. Congratulations! You have now published, archived and assigned a unique DOI to your research data. It is now citable, sharable and secure.
2 – Create a compliant dataset

1. If your funder requires more than the minimum mandatory compliance, you can add additional details.

2. Including additional institutions involved.
3. Steps to reproduce your research data shows how you got this data (protocols/methods).

4. And link to related urls, e.g. papers, software and slides.
3 – Dataset Embargo

1. Mendeley Data Manager will allow you to easily embargo your dataset meaning you can choose a later date to publish your dataset automatically. Instead of publishing right away, click Set Embargo.

2. Choose from 6 months, 1 year or set a custom date.
3. Then click publish and you will get this screen.

This dataset is under embargo and will be publicly available in 12 months on 03 Dec 2017 at 10:16am UTC

As the creator you can see a preview of your dataset

Show me

Now increase the exposure of your data!

If you publish an article describing your dataset in Data in Brief, your research data will be peer reviewed and made more discoverable and easier to reuse by other researchers.

Data in Brief is an Open Access journal which welcomes papers describing data from all research areas. Find out more

4. You have now been assigned a DOI to comply with your funder's mandate. But your data will not be made public until your specified date.
4 – Update a Dataset

1. It’s easy to update and publish a new version your dataset with Mendeley Data Manager.

2. Edit any information, including description,
3. delete or add files,

4. change links,
4 – Update a Dataset (continued)

5. and publish as the latest version.

6. On the right of screen, you can see all of the previous versions.
7. You and others can compare versions side by side, to check the changes.

8. The DOI is assigned a unique version number and updated each time, seen here by the .3 at the end of the DOI.
If you need more help using Mendeley, have a look at:
resources.mendeley.com

We hope you enjoy working with Mendeley, the free reference manager and academic social network.