

Suggested Structure for a Management Manuscript

Following is a sample outline of the content for a management manuscript. Management articles may be written in first or third person as appropriate. Bulleted items below are suggested, not mandatory:

- Abstract (100 words or less)
- Identification of benefits and/or problems of the issue being presented
- Step-by-step description of processes and explanations
- Financial considerations, if any
- Impact on staffing structure, if any
- A risk-benefit analysis
- Educational components
- Solutions to an identified problem
- Results of process changes

Please consider submitting your management manuscript as a continuing education article. Management continuing education articles provide detailed information that helps readers understand management of the perioperative area. Articles should be comprehensive for the reader and comply with regulations, standards, and AORN Recommended Practices. While the final exams for continuing education articles are finalized by our editors, we would greatly appreciate your suggestions for exam objectives and questions. Submitting draft objectives and questions will be your opportunity to convey to us what you consider to be your article's central themes and important details.