

Authors' Article Element/Item Checklist

Please read this checklist carefully. It contains all of the elements that **must be** included in your **final manuscript** before you submit it to the Editorial Office via EES (Elsevier Editorial System).

Note: The title page, abstract, manuscript text, the reference list, and figure captions must be contained in a single Word.doc file. Separate files for these elements are unacceptable.

Title Page:

Article Title: _____

Article Short Title _____

List of Authors and Their Academic Degrees _____

List of Authors' Affiliations: _____

Are the authors' affiliations linked to the authors' names? Yes ___/No ___

Corresponding Author's contact info: Phone ___; Fax ___; Email ___ (email is mandatory!)

Manuscript received/revised dates: _____

List of Support/Grant Information, including location(city/state/country): _____

Abstract: _____

Have the words "In conclusion" been added to the abstract? AJC requires these words in the abstract.

Text of Manuscript: _____

References Section: _____

Are all of the references cited in the text in numerical order?
Yes ___/No ___

Figures/No. of figures _____

Note: Figures embedded in Word are unacceptable. Each figure must be sent as a separate file (preferably .eps or .tiff, although .jpeg and .ppt are acceptable).

Are there color figures?___ How many?___

Figure captions___

Do the number of figure captions match the number of figures?

Yes___/No___

Are all of the figures cited in the text in numerical order?

Yes___/No___

Note: Each table must be sent as a separate Word or .ppt file. Tables sent as .tiff, .eps, or .jpeg files are unacceptable.

Tables/No. of tables:

Do the number of table legends/titles match the number of tables?

Yes___/No___

Are all of the tables cited in the text in numerical order?

Yes___/No___