

Advances in Space Research - Short Guidelines - Manuscript Submission – Manuscript preparation

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Manuscript preparation

A1. General Guidelines

Prepare your manuscript in the standard format of the word processor system you are using. Keep the layout simple without any special formatting. Organize the manuscript by numbered sections and subsections. The first line of each paragraph is indented. Write your text in good English (American or British usage is accepted). Examples of numbers: 10,000 (ten thousands) and 3.14159. Exponents may also be used: 6.024×10^{-22} . The *title* should be concise and informative. Use bold type. The text should be in **single-column** format.

Author names and affiliation: List the given name (or initials) followed by the family name (e.g. John K. Doe, U. R. Wise). The author's affiliation address (where the actual work was done) is listed below the author's names and in italics. Corresponding author e-mail (fax, phone) on the bottom of the page.

Abstract. The abstract is identified by the word **Abstract**. A concise and factual abstract is required.

Arrangement of the article. Divide your article into clearly defined and sequentially numbered sections in bold type. Subsections are in italics and should be numbered, such as *2.1* (then *2.2.1*, *2.2.2* for subheadings).

Equations. Number equations sequentially with the equation number typed near the right margin and within parenthesis. Reference to an equation in the text such as Eq. (1) below.

$$E = mc^2, \tag{1}$$

Figure legends, figures and tables.

If you are using a word processing system, assemble the manuscript in one file, figures in another file (or one file per figure), and tables in a third file (or one file per table). If you are working with LaTeX and have such features embedded in the text, these can be left, but such embedding does not have to be done for manuscript submission.

Number tables consecutively using Arabic numbers. Place footnotes to tables below the table body and indicate them with superscript lowercase letters. Avoid vertical rules.

Electronic Figures: EPS, TIFF, JPG, PDF. For color images always use RGB. Artwork created in DOC, XLS or PPT can be accepted. There is no charge for color figures on the web. Figures to be printed in color cost 296 (+VAT) Euro.

Appendices. Appendices are identified by capital letters: Appendix A, Appendix B, etc. Formulae, equations and figures in appendices should be given separate numbering: (Eq. A1; Fig. A1); in a subsequent appendix, (Eq. B1, Fig. B1). References in appendices are listed with the main text reference citations.

References in the text: Kramer et al. (2000), (Allan, 1996a, 1996b; Allan and Jones, 1995).

Example of reference in the list of references:

Friis-Christensen, E., Svensmark, H. What do we really know about the sun-climate connection? *Adv. Space Res.* 20, 913-921, 1997.

Mettam, G.R., Adams, L.B. How to prepare an electronic version of your article, in: Jones, B.S., Smith, R.Z. (Eds.), *Introduction to the Electronic Age*. EPublishing Inc., New York, pp. 281-304, 1999.

Strunk Jr., W., White, E.B. *The Elements of Style*, third ed. Macmillan, New York, 1979.

Cash, W. High resolution X-ray imaging, in: Turner, M.I.L., Watson, M.G. (Eds.), The Next Generation of X-ray Observatories. University of Leicester, Report XRA97/02, Leicester, UK, pp. 147-152, 1997.