

Form Letter G  
Communication to complainant (re reviewer)

[letterhead of the journal editorial office or the Editor's general contact information]  
[date]

[title of article, date of publication]

Dear [complainant]

As we have already discussed, I have communicated to the reviewer in question concerning the allegation raised by you in your initial communication of [date] (please see copy attached). I have now had a response from the reviewer which I wanted to share with you for your comment.

[The substance of the response is {description},]

Although ultimately it is my responsibility to make a reasonable determination as to the allegations made and possible responses or remedies, I would very much appreciate your views and reactions.

Very truly yours,

[Editor name]  
[Editor-in-chief]