

Form Letter B
Communication to complainant

[letterhead of the journal editorial office or the Editor's general contact information]
[date]

[title of article, date of publication]

Dear [complainant]

As we have already discussed, I have contacted the author of the article in question with regard to the allegation raised by you in your initial communication of [date] (please see copy attached). I have now had a response from the author.

[The substance of the response is {description},]

OR

[Attached you will find a copy of the response from the author which addresses the allegations made.]

Although ultimately it will be my responsibility to make a reasonable determination as to the allegations made and possible responses or remedies, I would be very interested in your views and reactions.

Very truly yours,

[Editor name]

[Editor-in-chief]